

**IIMT**  
**UNIVERSITY**  
**MEERUT**

Transforming Education System, Transforming Lives



UGC Approved

Section 2(f) & 12B

# HEALTH AND SAFETY POLICY

Policy No.:- IIMTU/RO/IQAC/2020/16

## HEALTH AND SAFETY POLICY

### 1. INTRODUCTION:

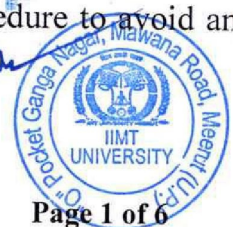
IIMT University accords the highest priority to the sound health, hygiene, safety and wellbeing for its staff members, students, visitors and others who utilize its facilities. It is committed to provide excellent health policy and ensures the safe and healthy environment thus prioritizing the safe and healthy atmosphere with the major objective of improvement in health.

IIMT University is committed to provide the excellent health services to its staff members, visitors and those working in the Campus Premises. Accordingly, the major objectives are:

- i. To Conduct and Organize University various activities in the healthy and safe environment.
- ii. To provide the 24 X 7 hours non- accidental zone for working and strong surveillance to avoid any accident/danger/hazardous situation by adopting sound safety measures inside and outside the premises of the University.
- iii. To Provide informative training sessions on health and fitness to its employees and practicing and adopting safety measures at large.
- iv. Priority to regularly interact, consult and engage with the employees and encourage them for sound health and safety measures.
- v. Training and adequate implementation of strong safety procedure to avoid any hazardous and detrimental situations to life and property.



**HEALTH AND SAFETY POLICY (Policy No. IIMTU/RO/IQAC/2020/16)**



Page 1 of 6

- vi. To provide safe and secure conditions for plant, equipment and machinery to be operationalized in the campus without damaging life and property and ensuring safe storage and usage of the substances used in the experiment labs.

## 2. APPLICABILITY:

The Health and Safety Policy of IIMT University applies on all its employees and promotes a sense of responsibility among them to be vigilant for his/her safety and also safety for each other.

## 3. HEALTH AND SAFETY REGULATIONS:

- 3.1 IIMT University believes in simple underlying principle that those who create the risk also responsible to manage them.
- 3.2 Each Head of the department is entrusted with the responsibility to prepare and design the whole procedure and instructions and safety measures required for performing experiments and other workshop activities with a minimum risk in laboratory so that the lab incharge and lab assistants can control risk through such assessments.
- 3.3 IIMT University strictly follows the health safety protocol which lays down the principle to care of his/her own safety and safety of others efficiently.
- 3.4 IIMT University grants permission for conducting any academic and non-academic activities inside and outside the University premises under the strict guidelines of safety measures. Such activities are carried out under robust supervision and assessment of the concerned

**HEALTH AND SAFETY POLICY (Policy No. IIMTU/RO/IQAC/2020/16)**

Page 2 of 6

person/department be it maintenance department, housekeeping department, sports department, technical club, festival organisers or NCC Department etc.

- 3.5 IIMT University has entrusted the duty of fire security to the security officer of the university who will be responsible equally to lay down the strict guidelines to avoid outbreak of fire and adopt a strong mechanism for periodic inspection of electrical gadgets, switches, plugs and other equipment in use to keep environment safe for its employees, students, visitors and other working in the premise of the university. The security cum Fire officer will be incharge of designing and adopting a perfect evacuation plan in the time of fire outbreak so that the employees are safely rescued and reach to the safe zone in emergency.
- 3.6 The maintenance and security of the Fire Fighting Equipment shall be kept serviceable under the strict supervision of Security cum Fire Safety Officer and the assessment, review of performance shall be periodically inspected by the competent authorities of the University.
- 3.7 The university has bell system which functions as fire alarm system also for the different purposes especially at the time of danger/fire outbreak or any other situation may cause harm to the life and property of the university. The security cum fire safety officer has been entrusted with the responsibility along with his team to efficiently manage, control and use the facility to avoid any injury/casualty and harm.
- 3.8 The fire safety officer along with Estate officer shall jointly hold fire drill once in every six month under the supervision of the Deputy Registrar. The employees are further given training to be informative and vigilant of the whole

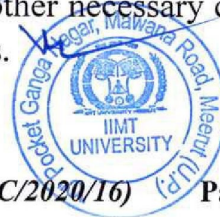


procedure and act accordingly as per the laid down instruction and under the State Fire Regulation.

- 3.9 First- Aid & Medical Facility is provided at the Medical Room (MI) of the university. MI Room is quiet hygienic laced with immediate health care services such as oxygen cylinder , first aid equipments and medicines under supervision of trained staff with highly qualified and experienced Medical Officer and a homeopathy Doctor between 9:00 AM to 2:00 PM. Moreover, the two staff members from the security including a female staff have been trained to look after the emergencies and first aid whereas the serious cases are immediately transferred to the Hospital with consult of the Medical Officers.
- 3.10 The university provides effective Medical Insurance Policy to its Staff Personnel.

#### 4. HEALTH AND SAFETY OF SPECIALLY ABLED:

- 4.1 The university takes on priority the safety and security of the Specially Abled in case of any miss happening or danger arising out of natural disaster or human made disturbances and has a very strong evacuation plan to take them out safely.
- 4.2 The Specially Abled have been offered a wide range of facility for their easy movement in the campus such as ramps, separate place in parking, eco-friendly chair and hygienic and special washrooms etc. Moreover, the university is committed to implement other necessary changes to suit the special needs of specially-abled persons.



**HEALTH AND SAFETY POLICY (Policy No. IIMTU/RO/IQAC/2020/16)** Page 4 of 6

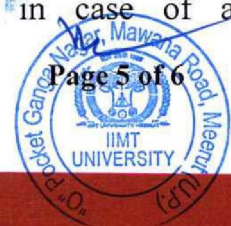
## 5. SECURITY

The Security staff has been assigned the following responsibility for ensuring the safety and security in the university:

- The security staff is assigned the duty to maintain the visiting record of the visitors including their contact details/mobile number/reason for visiting the campus. The accuracy and transparency of maintaining the visiting record with correct in-out timing at the main gate is highly prioritized and reviewed by the competent authorities.
- Firstly, the visitors are required to reach to the reception for any enquiry/meeting/consult/verification afterwards they are escorted to the concerned authority/staff as per the guidelines and protocol of the university.
- No person shall be allowed to enter into the campus with weapons, ammunition, explosive or hazardous material.
- No person shall be allowed to bring any prohibited or illegal substances such as drugs, alcohol, cigarettes as per the laid down guidelines and strict instructions of the university.
- No person shall be allowed to drive in speed beyond 30 kmph, within the campus or in front of the university main gate.
- No person shall be allowed to mentally as well as physically harm anyone in the university.

The Quick Reaction Team and Security Staff shall immediately respond/reach/rescue to the staff/students/visitors in case of any

**HEALTH AND SAFETY POLICY (Policy No. IIMTU/RO/IQAC/2020/16)**



incident/accident/danger within/outside the university, evacuate them and take them to the nearest hospital in case of critical injury with timely information to the parents/relatives and to the concerned in the university.

- The security personnel are also entrusted with the responsibility of ensuring safety and security of the students in the hostels with strict vigilance that no unauthorized person gets permit to enter into the hostels. The major idea is to keep the check on students entry/exit, beyond the laid down hostel timing.

\*\*\*\*\*

