



IIMT UNIVERSITY, MEERUT

Transforming Education System, Transforming Lives



INTERNAL QUALITY ASSURANCE CELL IIMT University, Meerut Notification

Ref. No. : IIMTU/RO/IQAC-17 Meeting/23

Date: 26/05/2023

NOTICE

It is for kind information of all the members of "Internal Quality Assurance Cell (IQAC)" that the 17th Meeting of the Cell will be held on 31 May, 2023 (Wednesday) at 3:30 p.m. in the "Conference Hall", Block - A of the IIMTU.

All the members are requested to kindly attend the meeting on the scheduled date, time and venue.

Encls : Agenda Attached.

Copy to :

1. All Members with the request to kindly attend the meeting.

Member Secretary IQAC





IIMT UNIVERSITY, MEERUT

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26.05.2023

Agenda for the 17th Meeting of "Internal Quality Assurance Cell (IQAC)" to be held on 31 May, 2023 at 3.00 p.m.

Agenda:

- Item No. 1 :** To confirm the minutes of the 16th Meeting of the "Internal Quality Assurance Cell (IQAC)" held on 27.12.2022.
- Item No. 2 :** To consider and approve the Action Taken Report on the decisions taken in the last meeting of the IQAC held on 27.12.2022.
- Item No. 3 :** To review the preparations for the forthcoming **National Assessment and Accreditation Council (NAAC) SSR Submission of the University.**
- Item No. 4 :** To approve the proposal of IIMT Career Academy.
- Item No. 5 :** To assess the implementation status of NEP – 2020 after one year of implementation.
- Item No. 6 :** To make industry credential certification compulsory for B.Tech C.S., M.Tech C.S., B.C.A., M.C.A., B.B.A. M.B.A. students keeping in view the employability readiness for Industry 4. 0.
- Item No. 7 :** To update members about NIRF ranking 2023.
- Item No. 8 :** To update members about to school of agricultural science for applying to ICAR
- Item No. 9 :** Any other item with the permission of the Chairperson.

Member Secretary IQAC





IIMT UNIVERSITY, MEERUT

Transforming Education System, Transforming Lives



31.05.2023

MINUTES /PROCEEDINGS OF THE 17TH MEETING OF "INTERNAL QUALITY ASSURANCE CELL (IQAC)" HELD ON 31 May, 2023 AT 3.30 P.M.

Item No. 1 : To confirm the minutes of the 16th Meeting of the "Internal Quality Assurance Cell (IQAC)" held on 2.1.2023.

Resolution : The Minutes of 16th Meeting of the IQAC held on 27.12.2022 were reported and approved unanimously.

Item No. 2 : To consider and approve the Action Taken Report on the decisions taken in the last meeting of the IQAC held on 2.1.2023.

Resolution : The Action Taken Report of the decisions taken in the last meeting of the IQAC held on 2.1.2023 were presented, discussed & approved by the IQAC members.

Item No. 3 : To review the preparations for the forthcoming National Assessment and Accreditation Council (NAAC) SSR Submission of the University.

Resolution: The reports of various Cells/Committees regarding the submission of SSR, were presented, discussed and approved in the meeting by the IQAC members.

Item No. 4 : To approve the proposal of "IIMT Career Academy".

Resolution : The members of the IQAC were appraised regarding the proposal of "IIMT Career Academy" which was considered & approved for its establishment.

Item No. 5: To assess the implementation status of NEP – 2020 after one year of implementation.

Resolution : The members of the Cell discussed, assessed and approved the implementation status of NEP – 2020 after one year of its implementation.

Item No. 6 : To make industry credential certification compulsory for B.Tech C.S., M.Tech C.S., B.C.A., M.C.A., B.B.A. M.B.A. students keeping in view the employability readiness for Industry 4.0.

Resolution : The IQAC Cell considered and approved the proposal to make industry credential certification compulsory for B.Tech C.S., M.Tech C.S., B.C.A., M.C.A., B.B.A. M.B.A. students keeping in view the employability readiness for Industry 4.0.

Item No. 7: To update members about NIRF ranking 2023.

Resolution : The IQAC members were appraised that university has applied for NRIF ranking 2023

Item No. 8: To update members about to school of agricultural science for applying to ICAR

Resolution : The IQAC members were appraised that School of agricultural sciences has applied to ICAR for Accrediation

Item No. 9: Any other item with the permission of the Chairperson. With the permission of the chair the IQAC Cell considered and approved following agenda:

Item No. 9.1: To consider the establishment of "Centre of Excellence" in each College /School.

Resolution : The members of the Cell discussed and decided to establish the "Centre of Excellence" in each College /School of the University at the earliest.

Item No. 9.2: To consider and approve the Mentoring from Industries under School of Hotel Management, Catering & Tourism.

Resolution: The members of the Cell considered and approved the proposal of Mentoring from Industries under School of Hotel Management, Catering & Tourism.

Item No. 9.3: To identify the best and Distinctive Practices for including in **Self- Study Report (SSR)** .

Resolution : The members of the Cell emphasized to identify best and Distinctive Practices like Skill Development, SDG, Distinctive Tribal's – Skill enhancement and Innovation to DST & Incubation to include in **Self- Study Report**.

Item No. 9.4: To consider and approve the establishment of Fab Lab.

Resolution : The members of the Cell considered and approved the establishment of Fab Lab.

The meeting concluded with the thanks to the Chairperson of the IQAC.

Member Secretary IQAC



Chairperson IQAC

Vice Chancellor
IIMT University, Meerut, U.P.

INTERNAL QUALITY ASSURANCE CELL
IIMT University, Meerut
Notification

Date: 23/12/2022

This is to inform that Internal Quality Assurance cell (IQAC) meeting is scheduled on dated Tuesday 27/12/2022.

All concerned members are requested to be present.

Agenda:

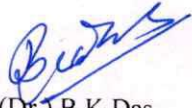
1. To confirm the minutes of the last meeting of IQAC held on September 30th, 2022
2. To consider and approve the Action Taken Report on the decisions taken in the previous meeting of the IQAC held on September 30th, 2022.
3. To present and discuss the strategic action plan of the university academic year 2023-2024
4. To identify the units of IIMT University for ISO certification
5. To present and discuss feedback analysis report and action taken report on delivery of curriculum by the respective department
6. To decide preparation and publication of hand book of different stake holders

Venue: Block – B, Conference Room, IIMT University, Meerut

Day/Date/Time: Tuesday / 27/12/2022./ 2.30 PM

Copy to:

- 1) All concerned members
- 2) Hon'ble Chancellor
- 3) Pro Vice Chancellor
- 4) All Dean/Directors/Principal/HODs
- 5) All notice boards.


Prof. (Dr.) B.K. Das
Director, IQAC



IIMTU/ IQAC/ MoM /2022/04

02/01/2023

Ref. No. :

16th Minutes of Meeting

Dated:

Proceedings of 16th IQAC Core Committee year 2022-23 was held on Tuesday 27/12/2022, 2.30 PM onwards in, Block-B, R&D Conference Hall, IIMT University, Meerut in presence of following Members:

S.No.	Name	Designation
1	Prof. Deepa Sharma, Vice Chancellor	Chairperson
2	Dr. B. K. Das, Director (IQAC)	Member Secretary
3	Dr. S. K. SINGH, Dean-Management	Member
4	Dr. Vineet Kaushik, Prof. Mgt.	Member
5	Shri. Neeraj Mittal, Finance Controller	Member
6	Prof, Muzahid Islam, Dean - Pharmacy	Member
7	Dr. Yatindra Chaturvedi, Dean-SET	Member
8	Dr. Neeraj Sharma, DSW	Member
9	Dr. Aniruddha Ram, Dean - Law	Member
10	Dr. Masood Aslam, Dean – HM	Member
11	Dr. Mukta Sharma, Asso. Professor-Basic Sci.	Member
12	Dr. Priyanka Rana, Associate Professor -SCM	Member
13	Mr. Kuldeep, Associate Professor	Member
14	Ms. Neha Saxena, Assistant Professor	Member
15	Dr. Ashish Agarwal	Member
16	Dr. Sandeep Mittal	Member
17	Dr. Vaibhav Mishra	Member
18	Dr. Sanjay Tyagi	Member
19	Ms. Sakshi Visht, (Alumni)	Member
20	Ms. Sakshi, Student - B.Sc.-CS II (Student Council)	Member
21	Shri Rahul Jain, (Industrialist)	Member
22	Ms. Pianshu Agarwal, (Management)	Member
23	Shri Sandeep Verma, (Employer)	Member

The Member Secretary welcomes the honorable Chairperson and all the members of the IQAC. The following Agenda items were presented and discussed.

Agenda:

1. To confirm the minutes of the last meeting of IQAC held on September 30th, 2022
2. To consider and approve the Action Taken Report on the decisions taken in the previous meeting of the IQAC held on September 30th, 2022.
3. To present and discuss the strategic action plan of the university academic year 2023-2024
4. To identify the units of IIMT University for ISO certification
5. To present and discuss feedback analysis report and action taken report on delivery of curriculum by the respective department
6. To decide preparation and publication of hand book of different stake holder

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In the opening remarks, The Chairperson welcomed all the members of IQAC. He emphasized on the need of inculcating a cultural of quality in the university campus. The member of IQAC deliberated the agenda notes:

Agenda Item 1: To present and discuss the strategic action plan of the university academic year 2023-2024

Action Taken Report 15th Quarterly Meeting of IQAC

Agenda Item No.	Decisions Taken	Follow-up Action Taken
Agenda Item No. 1 To confirm the minutes of the last meeting of IQAC held on September 30 th , 2022	Approved and confirm unanimously.	No Action required
Agenda Item No. 2 To consider and approve the Action Taken Report on the decisions taken in the previous meeting of the IQAC held on September 30 th , 2022.	The action taken report was approved. The following decisions were additionally taken: (a) Deans/HoD's, quality coordinators and those handling academic administration responsibilities in various departments are to be sensitized on core quality concepts so that documentation relating to quality aspects can be made more effective.	Decisions were conveyed for compliance to all concerned departments/sections.
Agenda Item No. 3 To check the present status of preparedness of NAAC documents criteria wise	Deans of the concerned school to prepare the document as per the guidelines (SOP) of the NAAC.	Deans need to follow up the action
Agenda Item No. 4 Collection of data through Accreditation Management Software	All the criteria heads and concerned dean of the school have to submit the within a couple days and was resolved unanimously.	Criteria heads and concerned dean of the school need to follow up
Agenda Item No. 5 To prepare the following manuals: -Hand book / Manual for Human values & professional ethics-University Code of Conduct for Teachers -Code of conduct for governing body, administration, Support Staff, HR and Directory Book	HR has to prepare the handbook for code of conduct for teacher, governing body, administration, Support Staff. and a directory book for the university.	HR has to follow up
Agenda Item No. 6 Inpods data for OBE (Current Academic Session)	Deans of the school will complete Inpods data for OBE (Current Academic Session) within a month.	Deans have to follow up
Agenda Item No. 7 Career Advancement Scheme (CAS)	Director IQAC to communicate registrar office for the notification of all the eligible faculty members to apply.	Registrar has to notify.

Agenda Item 2: To identify the units of IIMT University for ISO certification.

Discussion: The chairperson asked the members to identify the units of IIMT University for ISO certification. The Examination Department and Central library identified by members and was unanimously resolved.

Agenda Item 3: To present and discuss feedback analysis report and action taken report on delivery of curriculum by the respective department.

Discussion: The Chairperson asked all Deans to take the feedback from all stakeholders. Their analysis report and action taken need to submit to IQAC office for further course of action and was resolved.

Agenda Item 4: To decide preparation and publication of hand book of different stake holder.

Discussion: It was unanimously resolved that the handbook of all stake holders to be published.

A part from the above discussion, some valuable suggestions related to academic as well as extracurricular activities was also received. The Chairperson and member Secretary extended their sincere thanks to all the members for their active participation in the IQAC Core Committee. The meeting was concluded at 4.30 pm.

Member Secretary



Chairperson

Vice Chancellor
IIMT University, Meerut, U.P.

INTERNAL QUALITY ASSURANCE CELL

IIMT University, Meerut

Notification

Date: 24/09/2022


This is to inform that Internal Quality Assurance cell (IQAC) meeting is being schedule on dated 30/09/2022.
All concerned members are requested to be present.

Agenda:

- 1: To confirm the minutes of the last meeting of IQAC held on June 22, 2022
- 2: To consider and approve the Action Taken Report on the decisions taken in the previous meeting of the IQAC held on June 22, 2022.
- 3: To check the present status of preparedness of NAAC documents criteria wise
- 4: Collection of data through Accreditation Management Software
- 5: To prepare the following manuals:
 - Hand book / Manual for Human values & professional ethics-University Code of Conduct for Teachers
 - Code of conduct for governing body, administration, Support Staff, HR, and Directory Book
- 6: Inpods data for OBE (Current Academic Session)
- 7: Career Advancement Scheme (CAS)

Venue: Block – A, IIMT University, Meerut

Day/Date/Time: Friday / 30/09/2022 / 2.30 PM


Prof. (Dr.) B.K. Das
Director, IQAC



Copy to:

- 1) All concerned members
- 2) Hon'ble Chancellor
- 3) Pro Vice Chancellor
- 4) All Dean/Directors/Principal/HODs
- 5) All notice boards.

IIMTU/ IQAC/ MoM /2022/03

06/10/2022

Ref. No. :

Dated:

15th Minutes of Meeting

Proceedings of 15th IQAC Core Committee year 2022-2023 was held on Friday 30/09/2022, 2.30 PM onwards in, Block – B, R&D Conference Hall, IIMT University, Meerut in presence of following Members:

S.No.	Name	Designation
1	Prof. Deepa Sharma, Vice Chancellor	Chairperson
2	Dr. B. K. Das, Director (IQAC)	Member Secretary
3	Dr. S. K. SINGH, Dean-Management	Member
4	Dr. Vineet Kaushik, Prof. Mgt.	Member
5	Shri. Neeraj Mittal, Finance Controller	Member
6	Prof, Muzahid Islam, Dean - Pharmacy	Member
7	Dr. Yatindra Chaturvedi, Dean-SET	Member
8	Dr. Neeraj Sharma, DSW	Member
9	Dr. Aniruddha Ram, Dean - Law	Member
10	Dr. Masood Aslam, Dean – HM	Member
11	Dr. Mukta Sharma, Asso. Professor-Basic Sci.	Member
12	Dr. Priyanka Rana, Associate Professor -SCM	Member
13	Mr. Kuldeep, Associate Professor	Member
14	Ms. Neha Saxena, Assistant Professor	Member
15	Dr. Ashish Agarwal	Member
16	Dr. Sandeep Mittal	Member
17	Dr. Vaibhav Mishra	Member
18	Dr. Sanjay Tyagi	Member
19	Ms. Sakshi Visht, (Alumni)	Member
20	Ms. Sakshi, Student - B.Sc.-CS II (Student Council)	Member
21	Shri Rahul Jain, (Industrialist)	Member
22	Ms. Pianshu Agarwal, (Management)	Member
23	Shri Sandeep Verma, (Employer)	Member

The Member Secretary welcomes the honorable Chairperson and all the members of the IQAC. The following Agenda items were presented and discussed.

Agenda:

1. To confirm the minutes of the last meeting of IQAC held on June 22, 2022
2. To consider and approve the Action Taken Report on the decisions taken in the previous meeting of the IQAC held on June 22, 2022.
3. To check the present status of preparedness of NAAC documents criteria wise

4. Collection of data through Accreditation Management Software

5. To prepare the following manuals:

-Hand book / Manual for Human values & professional ethics-University Code of Conduct for Teachers

-Code of conduct for governing body, administration, Support Staff, HR and Directory Book

6. Inpods data for OBE (Current Academic Session)

7. Career Advancement Scheme (CAS)

In the opening remarks, The Chairperson welcomed all the members of IQAC. He emphasized on the need of inculcating a cultural of quality in the university campus. The member of IQAC deliberated the agenda notes:

Agenda Item 1: To confirm the minutes of the last meeting of IQAC held on June 22nd, 2022

Discussion: To confirm the 14th minutes of meeting held on June 22nd 2022(proceedings where circulated among the strict notes.) were placed before the members after deliberation and same where approved and confirm unanimously.

Agenda Item 2: To consider and approve the Action Taken Report on the decisions taken in the previous meeting of the IQAC held on June 22nd, 2022

Discussion: The action taken report on the decision taken in the previous meeting of the IQAC held on 22nd 2022 was placed before the members of IQAC duly approved.

Action Taken Report 13th and 14th Quarterly Meeting of IQAC

Agenda Item	Decision taken	Follow-up action taken
Agenda Item No 1: To confirm the minutes of last meeting of IQAC held on 28/12/2021 (Proceeding already circulated)	Minutes are confirmed and circulated to all concerned.	No action is required
Agenda Item No 2: To consider and approve the action taken report on the decision taken in the previous meeting of the IQAC held on 28/12/2021	Action taken report was approved	No action is required
Agenda Item No 3: Discussion on quality policy guideline related to NAAC	Quality policy guideline according the NAAC manual to be followed	No action is required
Agenda Item No 4: Discussion on Seminar/Conferences/Workshops/FDP/MDP	seminar/Conferences/Workshops/FDP/MDP to be conducted by using IQAC logo	Action is taken by All Deans to monitor these activities.

Agenda Item No 5: Discussion on policy for internal stock verification	The consistent internal stock verification mechanism and policy to be framed	All Deans has to frame these policy
Agenda Item No 6: Discussion on establishment of exclusive media center	Exclusive media center to be established in the campus	The registrar should take initiative to establish a media center with proper procedure.
Agenda Item No 7: Discussion on Addition of skill development and employability courses	Revised Academic Program Guides should be prepared keeping the focus on these courses in addition to mandatory courses on environment, disaster management, professional ethics, human values etc.	Action is required by all the Deans
Agenda Item No 8: Discussion on IIMT University Journals, periodicals and newsletters	IIMT University Journals, periodicals and newsletters be published.	Action is required by all the Deans

Agenda Item 3: To check the present status of preparedness of NAAC documents criteria wise

Discussion: The director IQAC asked the criteria head about the preparedness of the NAAC documents criteria wise. It was noticed that documents were not prepared upto the mark he also suggested to criteria head and the Deans of the concerned school to prepare the document as the guidelines of the NAAC.

Agenda Item 4: Collection of data through Accreditation Management Software (Inpods)

Discussion: It is found that data uploaded by the criteria heads on the Accreditation Management System (Inpods) was not satisfactory some of the School/Department had not uploaded the data yet. Therefore, all the criteria heads and concerned dean of the school committed submit the within a couple days and was resolved unanimously.

Agenda Item 5: To prepare the following manuals:

-Hand book / Manual for Human values & professional ethics-University Code of Conduct for Teachers

-Code of conduct for governing body, administration, Support Staff, HR, and Directory Book

Discussion: The chairperson asked Deans/Director of the School/Head of Department to prepare Hand book / Manual for Human values & professional ethics.

The chairperson also communicated to the HR to prepare the code of conduct for teacher, governing body, administration, Support Staff. He also asked the HR to prepare a directory book for the university.

Agenda Item 6: Inpods data for OBE (Current Academic Session)

Discussion: The chairperson asked the Deans of the school and head of the department to complete the OBE for current academic session as soon as possible. Deans of the school assure that it would be completed within a month and was resolved.

Agenda Item 7: Career Advancement Scheme (CAS)

Discussion: The CAS policy for the promotion of next higher grade (new academic session) has been put before the members. The chairperson advised to the Director IQAC to communicate registrar office for the notification of all the eligible faculty members to apply.

A part from the above discussion, some valuable suggestions related to academic as well as extracurricular activities was also received. The Chairperson and member Secretary extended their sincere thanks to all the members for their active participation in the IQAC Core Committee. The meeting was concluded at 4.30 pm.


Member Secretary




Chairperson
Vice Chancellor
IIMT University, Meerut, U.P.