Ref. No: IIMTU/IQAC/Feb-2020/01   03/02/2020

Internal Quality Assurance Cell

Agenda for the 9thmeeting

NOTIFICATION

Date/Time: Friday 07 FEB 2020 / 3:300PM -04:00 PM

Venue: A Block Conference Hall

To Discuss on Below Agendas

Agenda No	Agenda Items
1	To Discuss on Academic Bench Mark
2	To Discuss on Administrative Activity
3	To Discuss on Extension Activity
4	To Discuss on Research Activity
5	To Discuss on Training Activity

COORDINATOR -IQAC

AGENDA OF 9TH IQAC Meeting, IIMT University, Meerut (07/02/2020)

1. **Academic Bench Mark**
   - Curricular aspects
   - Teaching -Learning and evaluation
   - Research, innovation and extension
   - Student support and progression

2. **Administrative Activity**
   - Audit report on implementation of ID card, Uniform and other student accessory
   - Anti-ragging monitoring and action taken.
   - Building maintenance status and follow up.
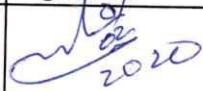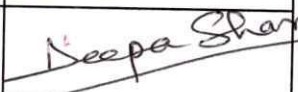   - College infrastructure up-gradation and its follow up.
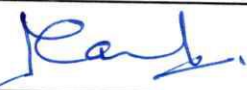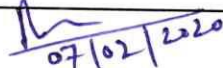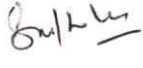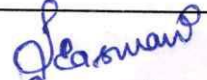
3. **Extension Activity**
   - Audit on USR activity implementation
   - Conduction status of workshop / seminar /cultural/sports activity.

4. **Research Activity**
   - Audit on college wise student research team.
   - Innovative project implementation follows up.
   - Status of research lab in colleges with Ph.D course.

5. **Training Activity**
   - Training of teachers for online course exam conduction.
   - Planning for skill enhancement programs for faculty/non teaching
   - Planning of FDP for faculty

IIMT UNIVERSITY

9TH MEETING OF IIMTU IQAC

07/02/2020

S.No	Name	Designation	Signature
1	Prof. V.K Singh, (Vice Chancellor)	Chairperson	
2	Prof. Deepa Sharma (Advisor & Dean - Research & Planning)	Member	Deepa Sharma
3	Shri. Ashok Kumar, (Registrar)	Member	
4	Shri. Rajendra Pushpad, (Finance Officer)	Member	
5	Dr. R.S Parmar, (Professor)	Member	RSparmar
6	Shri. S.K Toor, (Dean-HM)	Member	
7	Dr. Navneet Sharma, (Dean- Life Sciences)	Member	
8	Dr. Sandeep Kumar, (Dean Student Welfare)	Member	
9	Dr. Aditya Sharma, (Associate Professor)	Member	
10	Dr. Surbhi Singhal, (Associate Professor)	Member	On Leave.
11	Ms. Archana Jain, (Assistant Professor)	Member	07/02/2020
12	Shri. Ajay Pratap Singh, (Alumni)	Member	07/02/20
13	Shri. Vaibhav Sharma, (Student Council)	Member	On Leave
14	Shri. Pankaj Jain, (Industrialist)	Member	On Leave
15	Ms. Nikita Agarwal, (Management)	Member	On Leave.
16	Shri. Sandeep Verma, (Employer) BSM Innovation Varanasi.	Member	
17	Shri. Dev Sharan Goel, (Stake Holder)	Member	
18	Dr. Sandeep Bambi, (Local Society)	Member	On Leave
19	Prof. T.S Easwari, (Dean-Pharmacy)	Coordinator	Easwari Renu 7 Feb. 2020
20	Dr. Renu Mavi	Special Invitee	Renu 7 Feb. 2020

IIMT UNIVERSITY

UGC Approved

25.10.2019

Internal Quality Assurance Cell

Agenda for the 8thmeeting

NOTIFICATION

Date/Time: Friday 01 Nov 2019 / 3:300PM -04:00 PM

Venue: A Block Conference Hall

To Discuss on Below Agendas

Agenda No	Agenda Items
1	To Discuss on Previous IQAC
2	To Discuss on Observation of progress of university by committee
3	To Discuss on Quality initiative by IQAC
4	To Discuss on Future recommendation by committee

COORDINATOR -IQAC

Agenda

1. Progress of previous IQAC
2. Observation of Progress of University by committee
3. Quality initiative by IQAC
4. Future recommendation by committee

1.Progress of Previous IQAC:

i. Under academic bench mark the new diploma courses under paramedical sciences namely DMLT, X-ray technician, Diploma in emergency and Trauma care, diploma in Audio and speech therapy, Diploma in Neonatal care were applied, inspection conducted and approval is awaited.

ii. Under administrative activity, infrastructure augmentation is completed in block A,C,D and it is in progress in B and old hostel blocks.

iii. Against point 3 of IQAC dt. 09/04/2019 – Workshops are arranged by school of management, Nursing, Hotel Management and Pharmacy. FDP is planned by School of Computer Science.

iv. Under research activity the CBCS based syllabus of Ph.D courses are recommended by respective BOS and forwarded to Academic council. The result of Ph.DRDC of 2017 session is declared.

v. Under training activity the training ofteachers for NPTEL/Spoken courses were conducted by the incharge on 07/09/2019.

vi. Against point 3 of IQACdt. 09/05/2018 – NSS 2 units are applied and efforts are in progress for NCC unit.

2. Observation of progress of University by committee:

Academic bench marks:

1.(AQAR 1.1)Curriculum design and development

Syllabus revision for programmes, College wise was done as per their respective council and requirement in the Industry with latest topic added

eg. i) Pharmacy, Nursing, Law – as per PCI, NCI, and BCI

ii) MBA – ED core paper in MBA 2nd year, BCA and B.Com 3rd semester

2. (AQAR 1.1.2)Programmes / courses focused on employability, Entrepreneurship, Skill development

eg. BBA, B.Com, and MBA – GST course commenced from July 2018.

3.(AQAR 1.2.2)Programmes in which CBCS / Elective course system implemented.

- A special committee for CBCS syllabus implementation was framed on 03/09/2019 and implementation was facilitated and monitored.
- CBCS syllabus is implemented in all courses and is forwarded through the respective BOS for approval in the forth coming academic council.
- Request is received from the following courses for implementation from next year
  * Engineering diploma courses
  * Paramedical diploma courses

4.(AQAR 1.3)Value added courses imparting transferrable and life skill offered

They are implemented through NPTEL and spoken tutorial courses

Eg. 1. Developing Soft Skills and Personality, Innovation, Business Models and Entrepreneurship – Pharmacy

    2. – MBA

    3. – Engineering

5.(AQAR 1.3.2) Field project / Internship

S.No	Course	Field Project / Internship	Duration
1	B.Pharm	Hospital Training – 3rd Pharm - 2ndD.Pharm	June to August 2019 June to December 2019

2	MBA	Rural engagement programme – related to business empowerment	August 2019 to May 2020

6.(AQAR 1.4)Feedback system

- Structured online feedback system is available and implemented for students and alumni.
- Structured online feedback is under construction for teachers, employers and parents.

7.(AQAR 2.1)Student enrollment process.

From the session 2019 -20 the student enrollment process is made online and implemented successfully.

8.(AQAR 2. 3) Teaching learning process

Utility of ICT (Information and Communication Technology) for effective teaching with learning management system.

S.No	Course	ICT, e-learning
1	B.Pharm	* Chem draw, Chem sketch software for pharmaceutical chemistry * X pharma – Pharmacological Experiments * DD solver, dissolution plus - Calculation of dissolution data & Pharmacokinetic data.
2	MBA	SPSS, E-view, Task juggler, Open project, Stream time

9.(AQAR 2.3.2)Mentoring system in institution.

It is implemented in all colleges with an average of 20-25 students per mentor.

10. Honours and recognitions received by teachers.

11. Student performance and learning outcomes

- Program outcomes, program specific outcomes and course outcomes are prepared by every school and submitted to VC office

12. (AQAR 2.7)Student satisfaction survey

We are in the process of designing the questionnaire on overall institutional performance and implement it before completion of odd semester 2019 to facilitate remedial measures for correction.

13. (AQAR 3.2)Promotion of research and facilities

Resource Mobilization for research :

Request placed for student academic and financial enrichment through IQAC.

1. Request for implementation of earn while learn scheme as per UGC from next academic session.

Recommended for Rs 3000/- per month for the eligible and potential bonafide student as verified and recommended by the constituted committee.

14.(AQAR 3.3) Innovation Ecosystem:

- IPR and Industry – Academia Innovative practice
- Awards for Innovation won by Institution / teachers / Research scholar.
- Number of Incubation center created, start-ups incubated – IIMTU business incubator, EDP cell, star technology startup.
- Patents published / awarded.

15.(AQAR 3.5) Consultancy

Consultancy is extended by star technology under IIMTU R and D cell. Measures are to be accelerated to improve revenue generation through consultancy.

16.(AQAR 3.6) Extension activities:

Students from every department have participated in Swatch Bharat, with NGO of Meerut (MBA department) on orphanage helping, Aids Awareness (School of Nursing).

17. (AQAR 3.7) collaborations and MOU

- School of computer sciences is getting collaborated with IIT Kanpur, IIT BHU.
- School of pharmacy with IFTM University (NAAC A grade University) for research and Training.

18. (AQAR 4) Infrastructure and Learning resources.

- The upgradation of administrative sections as Registrar office, legal cell in Block A is done.
- Seminar hall and labs of Block B are getting their infrastructure augmented (work in progress).

- Lab addition and modification are completed in block C.
- Computer lab upgradation done in block D with relevant infrastructure augmentation as per request placed.
- Total internal renovation done in Hotel Management College and its guest house.

19. (AQAR 4.2) Library as a Learning resource.

Central library is now upgraded as ILMS (Integrated Library Management System) through KOHA software with e-services of DELNET and NDLS and URKUND antiplagarism software the chief librarian is requested to submit report as per **AQAR 4.2**

20. (AQAR 4.2.2) E-content development.

Deans are requested to motivate faculty to develop e-pathshala, MOOCS/Swayam/Through other Govt. initiative to develop LMS.

21. (AQAR 4.3) The ITincharge is requested to submit report as per format **AQAR 4.3.1, 4.3.2.**

22. (AQAR 4.4.2) Maintenance and utilization policies for physical, academic and support facilities are to be made and link provided. (Sports complex, computers, classrooms maintenance manager to facilitate framing of utilization policies and develop a link in the website.

23. (AQAR 5.1) Students support and progression

Under scholarship we have facilitation for state and central application submission through registrar office.

24.(AQAR 5.1.2)Capability enhancement and development schemes.

S.No	Schemes	Faculty Incharge
	Soft Skill development	Mrs. SimmiGurwara
	Remedial class	In respective department
3	Yoga	Ms. BindiyaRawat.
4	Personal Counseling, Mentoring	In respective department

25. (AQAR 5.1.2) Career Counseling and competitive exam guidance:

Request is placed to create a career counseling and guidance cell by involving members of Training, placement department and from constituent colleges.

26. (AQAR 5.1.4)Student Grievance redressal, Prevention of sexual harassment and ragging cases.

Respective committees are framed and functioning effectively whose reports and circulars are regularly informed to respective colleges.

27. (AQAR 5.2.3)Students exam qualifying status at national / international level.

- College of Law : UPPCS –J- 2students.
- GPAT : 3 (Pharmacy)
- National bank examination : 02 MBA

8 . (AQAR 6) Governance leadership and management.

- Implementation of MIS – Partial through ERP.
- Faculty empowerment strategy
- Faculty and staff recruitment
- Financial management and resource mobilization.
- Internal quality assurance system – Academic and administrative audit implementation.
- Parent teachers association.
- Autonomy in affiliated colleges.

29. (AQAR 7) Institutional values and best practices

- Alternate energy initiative.
- Environmental consciousness.
- Differently abled friendliness.
- Eco friendly campus.

3. Quality Initiative by IQAC

- Refresher / Orientation program for young faculty.
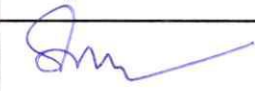- Effective mentoring system implementation and its outcome.
-
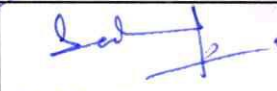
4.Future recommendation:
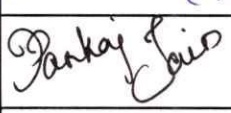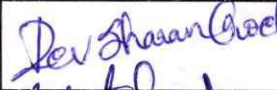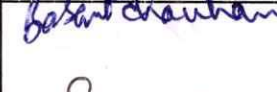
I. AQAR 1.4 – Faculty incharge or committee to be made to construct, monitor and analyse structured online feedback for teachers, employers and parents.

II. AQAR 2.1.1 – Demand ratio for all courses since 2017 to 2019 to be prepared by admission cell.

III. AQAR 2.3.2 – College wise mentor coordinator monthly report on outcome of mentoring system to be submitted to Vice Chancellor office and one officer incharge to be appointed.

IV. AQAR 2.7 – Student satisfaction survey to be made and weblink to be provided.

V. AQAR 3.3 – Officer incharge to be designated to compile Innovation, Ecosystem to calculate bibliometrics of publication, Institutional b-index, etc.

VI. AQAR 3.5 – Designation of university consultancy coordinator for accelerated output is suggested.

VII. AQAR 4 – Budget allocation is requested to be disclosed by finance committee for
   a) Infrastructure augmentation (school wise)
   b) Research
   c) Business Incubator
   d) ICT fund allocation
   e) Faculty development and others are per categorization under AQAR4

VIII. AQAR 4.2.2 – Management is requested to initiate faculty awards for those who are able to develop LMS (Learning Management System) through e-content and provide their link.

IX. AQAR-4.4.2 – It is requested to facilitate faculty coordinator for maintenance and utilization policies of University and provide a link in the site.

S.No	Name	Designation	Signature
1	Prof. V.K Singh, (Vice Chancellor)	Chairperson	
2	Prof. Deepa Sharma (Pro Vice Chancellor)	Member	Deepa Sharma
3	Shri. Ashok Kumar, (Registrar)	Member	3C.0v 01.21.19
4	Shri. Rajendra Pushpad, (Finance Officer)	Member	
5	Dr. R.S Parmar, (Professor)	Member	RSparmar
6	Shri. S.K Toor, (Dean-HM)	Member	
7	Dr. Navneet Sharma, (Dean- Life Sciences)	Member	
8	Dr. Sandeep Kumar, (Dean Student Welfare)	Member	
9	Dr. Aditya Sharma, (Associate Professor)	Member	Aditya
10	Dr. Srubhi Singhal, (Associate Professor)	Member	
11	Ms. Archana Jain, (Assistant Professor)	Member	
12	Shri. Ajay Pratap Singh, (Alumni)	Member	(7520168897)
13	Shri. Vaibhav Sharma, (Student Council)	Member	Vaibhav Sharma (7895718430)
14	Shri. Pankaj Jain, (Industrialist)	Member	Pankaj Jain
15	Ms. Nikita Agarwal, (Management)	Member	on Leave.
16	Shri. Sandeep Verma, (Employer)	Member	on Leave
17	Shri. Dev Sharan Goel, (Stake Holder)	Member	Dev Sharan Goel
18	Dr. Sandeep Bambi, (Local Society) Vishwjeet	Member	Basant Chauhan
19	Prof. T.S Easwari, (Dean-Pharmacy)	Coordinator	Easwari 1/10/19