**2021-2022**

# ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

PREPARED BY :

INTERNAL QUALITY ASSURANCE CELL
IIMT UNIVERSITY, MEERUT

# Foreword

I am extremely pleased to place before the University Community, the report of the first Academic & administrative Quality Audit of the IIMT University. It has been conducted in a very democratic manner as a faculty-driven self-reflection and preservation of documents. Each Department has been given only general guidelines by the IQAC to prepare the relevant documents in a proper format. Being this first time, there are certain inconsistencies and non-uniformities in the departments. I am sure that these will be solved in forthcoming years.

It is perhaps noteworthy that the IIMT University has introduced a provision for general quality audit of University's working culture under the guidelines laid down by the NAAC. This is the first quality audit of the university under the supervision of the Chairperson, IQAC Prof Deepa Sharma, constituted an academic and administrative audit committee separately with following members:

1. Prof. (Dr.) Navneet Sharma, Dean, School of Life Science and Technology, IIMTU-Chairperson
2. Prof. (Dr.) Aniruddha Ram, Dean, College of Law, IIMTU-Member
3. Prof. (Dr.) Mukesh Kumar, Dean, IIMT College of Medical Sciences (Allied Health Sciences), IIMTU-Member
4. Prof. (Dr.) S. K. Singh, Dean, School of Commerce & Management, IIMTU-Member
5. Dr. Ashok Kumar, Associate Professor, IIMT College of Medical Sciences (Allied Health Sciences), IIMTU - Member
6. Dr. B. K. Das, IQAC Director, IIMTU, Meerut-Member Secretary

I record my appreciation and gratitude to Prof Deepa Sharma, Vice Chancellor of University for the confidence shown in the Committee and for entrusting the team with the responsibility of carrying out the Academic and Administrative Audit of the University. I wish to thank Prof. V P Rakesh, Registrar, for his leadership and meticulous attention to details in facilitating the audit process and have shown enormous care and fortitude in planning and arranging the Committee's site visit with precision. I thank officials of the University, faculty and staff who worked as a dedicated team and enabled the audit process by providing information with candor and clarity. Our special note of gratitude to the students, their parents and the alumni for the valuable input they provided.

I place this report before the academic community for fruitful discussions leading to improvement of quality in teaching learning and research, ultimately enhancing the quality of higher education.

Prof.(Dr.) B. K. Das
Director, IQAC

# Message of Vice-Chancellor

It gives me great pride and immense pleasure to be a part of IIMT University (IIMU) fraternity in the role of a Vice-Chancellor. I consider that students are fortunate to get a quality education under the mentorship of worthy teachers at IIMT University, where curriculum is regularly upgraded to meet the challenges of the 21st century, while enriching the students learning experience through student-centric teaching methods.

I am happy to share that the university as a part of monitoring quality of various arms of the University system, the Internal Quality Assurance Cell (IQAC) of the IIMT University has embarked on a series of base-line studies. The Academic and Administrative Quality Audit is the first of the series.

This report collects and presents a summary of basic data of our academic and administrative departments. The University plans to entrust the conduction of external audit in the coming years. It is hoped that the document will serve as the base-document for discussions, debates and decision making in academic and administrative relates issues. I am happy to present this report before the academic community.

*Deepa Sharma*

**Prof. Deepa Sharma**

**Vice Chancellor & Chairperson, IQAC**

# About the University

IIMT University is a young driven student centered university of 2f and 12 B u/s UGC Act 1956, which embraces the core values of academic excellence while keeping pace with fast changing landscape of higher education. Established in 2016, through a private university Act under Govt. of Uttar Pradesh, IIMTU takes pride in its commitment to push the boundaries of knowledge challenge conventional practices and create leaders of tomorrow. The university distinguished itself through its numerous undergraduate, post graduate and doctoral programmes across engineering, management, sciences, liberal arts, law, nursing, pharmacy and health science and education disciplines. The Academic environment sharply focuses on research pre-eminence and teaching excellence to firmly complement each other in the creation of new knowledge with an impact on society for the greater period. As a vibrant university, IIMT University also provides a diverse inclusive and entrepreneurial ambience to stimulate the spirit of futuristic thinking. To that end the university has national and international collaboration engagements to strengthen curricula, research facility and student exchange to create a world class learning ecosystem.

## Vision

*To be a world- class university for quality education and providing an excellent learning through research & innovation to meet the aspirations of world community.*

## Mission

In congruence with its Vision, the Mission of the University is to:

- Encourage the learning, keeping in view the concern for Access, Equity Quality significance and Value Based Education.
- Be a focus for brilliant students and to train them to compete in facing global challenges
- Foster global competencies amongstudents
- Inculcate a value system among students.
- Explore for highly talented and innovative teachers and supporting staff and provide them with congenial work environment to retain them.
- Carry out and promote basic and applied research.
- Support a dynamic, decentralized and transparent Governance System.

# INDEX

# IQAC – Report-June'2022

IQAC audit report presentation will be in FIVE arts as detailed below:

Part – A: Quality Audit – Academic units of IIMTU (Page No. -3 to Page No.9)

Part – B: Quality Audit - Administration units of IIMTU (Page No. -10 to Page No.15)

Part – C: Overall Performance of NIU (including both Academic & Administration units) (Page No. -16)

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# Part-A: Quality Audit – Academic units of IIMT University, Meerut

## 1. Master data sheet – Academic unit

| | Academic Unit quality data analysis | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | |
| Sl.No. | Quality parameters | Rank(SoHMT) | Rank(SoCSA | Rank (SoAH) | Rank(SoJMC) | Rank(SoCM | Rank(CoAH | Rank(SoBST | Rank(CoMS | Rank(SoLST | Avg Ranking |
| 1 | Programmes with syllabus revision | 03 | 02 | 03 | 04 | 02 | 01 | 04 | 02 | 03 | 2.67 |
| 2 | courses on employability/ entrepreneurship/ skill development | 02 | 01 | 00 | 03 | 01 | 04 | 05 | 03 | 03 | 2.44 |
| 3 | new courses introduced | 00 | 02 | 04 | 02 | 00 | 00 | 02 | 03 | 03 | 1.78 |
| 4 | Choice Based Credit System (CBCS)/Elective Course System (ECS) | 04 | 03 | 05 | 03 | 03 | 00 | 05 | 04 | 05 | 3.56 |
| 5 | value-added courses | 03 | 01 | 05 | 01 | 01 | 00 | 03 | 02 | 05 | 2.33 |
| 6 | students enrolled in the courses under value added | 02 | 01 | 05 | 00 | 01 | 00 | 05 | 03 | 04 | 2.33 |
| 7 | students undertaking field projects / research projects / internships | 03 | 01 | 02 | 03 | 00 | 04 | 04 | 03 | 03 | 2.56 |
| 8 | Structured feedback | 01 | 00 | 02 | 00 | 00 | 00 | 00 | 00 | 00 | 0.33 |
| 9 | Feedback processes of the institution | 00 | 00 | 00 | 00 | 01 | 00 | 00 | 00 | 00 | 0.11 |
| 10 | Demand Ratio (Average of 2021-22) | 03 | 01 | 04 | 03 | 00 | 00 | 03 | 05 | 00 | 2.11 |
| 11 | seats filled against reserved categories (SC, ST, OBC,Divyangjan,etc.) | 00 | 01 | 03 | 02 | 01 | 00 | 04 | 00 | 02 | 1.44 |
| 12 | Student - Full time teacher ratio | 02 | 02 | 04 | 03 | 01 | 03 | 04 | 03 | 03 | 2.78 |
| 13 | Ratio of students to mentor for academic and other related issues | 03 | 01 | 03 | 01 | 00 | 03 | 04 | 04 | 03 | 2.44 |
| 14 | full time teachers against sanctioned posts | 02 | 01 | 00 | 00 | 01 | 03 | 04 | 04 | 02 | 1.89 |
| 15 | full time teachers with Ph.D./D.M/M.Ch./D.Sc./D'Lit. | 03 | 02 | 03 | 02 | 01 | 02 | 03 | 03 | 02 | 2.33 |
| 16 | teaching experience of full time teachers in the same institution | 02 | 02 | 03 | 00 | 00 | 01 | 01 | 02 | 02 | 1.44 |
| 17 | teachers with | 02 | 00 | 00 | 01 | 00 | 00 | 04 | 00 | 00 | 0.78 |
| 18 | Pass percentage of students | 00 | 00 | 04 | 00 | 01 | 00 | 00 | 02 | 02 | 1.00 |
| 19 | seed money to its teachers for research | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 0.00 |
| 20 | teachers receiving national/ international fellowship/financial support | 00 | 00 | 00 | 00 | 01 | 00 | 00 | 00 | 00 | 0.11 |
| 21 | JRFs, SRFs, Post Doctoral Fellows, Research Associates research fellows | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 0.00 |
| 22 | Extramural funding for Research | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 0.00 |
| 23 | Grants for research projects sponsored by the government agencies | 00 | 00 | 00 | 00 | 03 | 00 | 00 | 00 | 00 | 0.33 |
| 24 | research projects / teacher funded by government and non- govt agencies | 00 | 00 | 00 | 00 | 03 | 00 | 00 | 00 | 00 | 0.33 |
| 25 | workshops/seminars conducted on Research methodology, IPR | 03 | 01 | 04 | 02 | 01 | 00 | 03 | 03 | 01 | 2.00 |
| 26 | awards / recognitions for research/innovations by the institution | 00 | 01 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 0.11 |
| 27 | Publications (Research Papers/Chapters/Boo ks) | 02 | 01 | 00 | 00 | 01 | 02 | 04 | 03 | 03 | 1.78 |
| 28 | I-10 Index & H-Index of each school | 00 | 00 | 00 | 00 | 00 | 00 | 01 | 00 | 00 | 0.11 |
| 29 | Number of Patents published/awarded | 03 | 02 | 00 | 00 | 03 | 02 | 00 | 03 | 01 | 1.56 |
| 30 | Number of Ph.D's awarded per teacher | 00 | 01 | 00 | 00 | 01 | 00 | 00 | 00 | 00 | 0.22 |
| 31 | research papers/teacher in the Journals notified on UGC website | 02 | 02 | 00 | 00 | 01 | 02 | 03 | 02 | 03 | 1.67 |
| 32 | books and chapters and papers published in national/ international | 00 | 00 | 00 | 00 | 00 | 00 | 01 | 02 | 02 | 0.56 |
| 33 | E-content is developed by teachers: | 03 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 02 | 0.56 |
| 34 | Bibliometrics of the publications | 00 | 00 | 00 | 00 | 00 | 00 | 01 | 00 | 02 | 0.33 |
| 35 | Bibliometrics of the publications based on Scopus/ Web of Science – h- I | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 0.00 |
| 37 | awards received , in recognition of the extension activities | 00 | 00 | 00 | 02 | 00 | 00 | 00 | 00 | 00 | 0.22 |
| 38 | extension and outreach programs conducted by NSS/NCC Govt | 02 | 01 | 00 | 03 | 00 | 02 | 02 | 02 | 02 | 1.56 |
| 39 | students participating in extension activities | 02 | 00 | 00 | 03 | 00 | 02 | 03 | 02 | 02 | 1.56 |
| 40 | collaborative activities s/ research eacademic development | 02 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 02 | 0.44 |
| 41 | functional MoUs with institutions/ industries | 00 | 02 | 00 | 00 | 00 | 00 | 00 | 02 | 01 | 0.56 |

## Academic Unit quality data analysis

| Sl.No. | Quality parameters | Rank[SoHMT] | Rank[SoCSA | Rank (SoAH] | Rank(SoIMC) | Rank[SoCM | Rank[CoAH | Rank[SoBST | Rank[CoMS | Rank[SoLST | Avg Ranking |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 42 | classrooms and seminar halls with ICT - enabled facilities | 03 | 02 | 00 | 01 | 03 | 02 | 00 | 03 | 01 | 1.67 |
| 43 | Student - Computer ratio (Data for the latest completed academic year) | 03 | 03 | 00 | 03 | 00 | 02 | 02 | 03 | 00 | 1.78 |
| 44 | students benefited by career counseling and guidance | 00 | 00 | 00 | 03 | 01 | 00 | 00 | 00 | 00 | 0.44 |
| 45 | Capacity development and skills enhancement initiatives | 02 | 00 | 00 | 00 | 02 | 00 | 02 | 02 | 01 | 1.00 |
| 46 | students qualifying NET/SLET/GATE/G MAT/CAT/GRE/TOEFL/Civil | 00 | 00 | 00 | 00 | 01 | 00 | 00 | 01 | 00 | 0.22 |
| 47 | placement of outgoing students | 02 | 02 | 00 | 01 | 02 | 00 | 01 | 00 | 00 | 0.89 |
| 48 | graduated students who have progressed to higher education | 03 | 02 | 00 | 02 | 01 | 00 | 00 | 03 | 01 | 1.33 |
| 49 | awards/medals  for outstanding performance in sports/cultural activities | 02 | 01 | 00 | 00 | 03 | 00 | 00 | 02 | 01 | 1.00 |
| 50 | sports and cultural events / competitions | 02 | 02 | 00 | 03 | 00 | 01 | 03 | 02 | 01 | 1.56 |
| 51 | teachers  with financial support to attend conferences/ workshops and | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 00 | 0.00 |
| 52 | professional development / administrative training Programmes | 02 | 00 | 00 | 01 | 02 | 00 | 01 | 02 | 01 | 1.00 |
| 53 | online/ face-to-face Faculty Development Programmes (FDP) PDP(Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ) | 03 | 01 | 04 | 00 | 03 | 03 | 03 | 03 | 02 | 2.44 |
| | Average Ranking of the Academic departments | 1.43 | 0.85 | 1.09 | 0.98 | 0.87 | 0.74 | 1.60 | 1.57 | 1.34 | |

## 2. Overall analysis of Quality Parameters in academic units

| Sl.No. | Quality parameters | Avg Ranking |
|---|---|---|
| | **Quality Audit Data Analysis-Academics** | |
| 1 | Programmes with  syllabus revision | 2.67 |
| 2 |  courses on employability/ entrepreneurship/ skill development | 2.44 |
| 3 |  new courses introduced | 1.78 |
| 4 | Choice Based Credit System (CBCS)/Elective Course System (ECS) | 3.56 |
| 5 |  value-added courses | 2.33 |
| 6 | students enrolled in the courses under value added | 2.33 |
| 7 |  students undertaking field projects / research projects / internships | 2.56 |
| 8 | Structured feedback | 0.33 |
| 9 | Feedback processes of the Institution | 0.11 |
| 10 | Demand Ratio (Average of 2021-22) | 2.11 |
| 11 | seats filled against reserved categories (SC, ST, OBC,Divyangjan,etc.) | 1.44 |
| 12 | Student - Full time teacher ratio | 2.78 |
| 13 | Ratio of students to mentor for academic and other related issues | 2.44 |
| 14 | full time teachers against sanctioned posts | 1.89 |
| 15 | full time teachers with Ph.D./D.M/M.Ch./D.Sc./D'Lit. | 2.33 |
| 16 |  teaching experience of full time teachers in the same institution | 1.44 |
| 17 | teachers with receiving national/ international fellowship/financial support | 0.78 |
| 18 | Pass percentage of students | 1.00 |
| 19 | seed money to its teachers for research | 0.00 |
| 20 |  teachers receiving national/ international fellowship/financial support | 0.11 |
| 21 | JRFs, SRFs, Post Doctoral Fellows, Research Associates  research fellows | 0.00 |
| 22 |  Extramural funding for Research | 0.00 |
| 23 |  Grants for research projects sponsored by the government agencies | 0.33 |
| 24 | research projects / teacher funded by government and non- govt agencies | 0.33 |
| 25 | workshops/seminars conducted on Research methodology, IPR | 2.00 |
| 26 |  awards / recognitions  for research/innovations by the institution | 0.11 |
| 27 | Publications (Research Papers/Chapters/Boo ks) | 1.78 |
| 28 | I-10 Index & H-Index of each school | 0.11 |
| 29 |  Number of Patents published/awarded | 1.56 |
| 30 | Number of Ph.D's awarded per teacher | 0.22 |
| 31 | research papers/teacher in the Journals notified on UGC website | 1.67 |
| 32 |  books and chapters  and papers published in national/ international | 0.56 |
| 33 |  E-content    is developed    by teachers: | 0.56 |
| 34 | Bibliometrics of the publications | 0.33 |
| 35 | Bibliometrics of the publications  based on Scopus/ Web of Science – h- I | 0.00 |
| 37 |  awards received ,  in recognition of the extension activities | 0.22 |
| 38 |  extension    and outreach programs conducted by NSS/NCC Govt | 1.56 |
| 39 |  students participating in extension activities | 1.56 |
| 40 |  collaborative activities s/  research eacademic development | 0.44 |
| 41 | functional MoUs with institutions/ industries | 0.56 |
| 42 |  classrooms and seminar halls with ICT  enabled facilities | 1.67 |
| 43 | Student - Computer ratio (Data for the latest completed academic year) | 1.78 |
| 47 |  placement of outgoing students | 0.89 |
| 48 | graduated students who have progressed to higher education | 1.33 |
| 49 |  awards/medals   for outstanding performance in sports/cultural activities | 1.00 |
| 50 |  sports and cultural events / competitions | 1.56 |
| 51 |  teachers  with financial support to attend conferences/ workshops and | 0.00 |
| 52 |  professional development / administrative training Programmes | 1.00 |
| 53 |  online/ face-to-face Faculty Development Programmes (FDP) PDP(Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ) | 2.44 |
| | **Average overall performance of the Academics** | 1.146750524 |

## 3.  ABC – analysis of Quality Parameters in Academic units

| ABC  Analysis | | | |
|---|---|---|---|
| | **Categories of Parameters** | | |
| | A-Strength | B-Encourage | C-Weakness |
| No of Parameters | 1 | 11 | 41 |

Parameter in "A" Categories are stength of the IIMT University

Parameter in "B" Category needs encouragement for further improvement

Parameter in "C" Categories are  weakness of the IIMT University

Red colour indicates  critical parameters need to be concentrated

### Parameters

A-Strength   B-Encourage   C-Weakness

2%

21%

77%
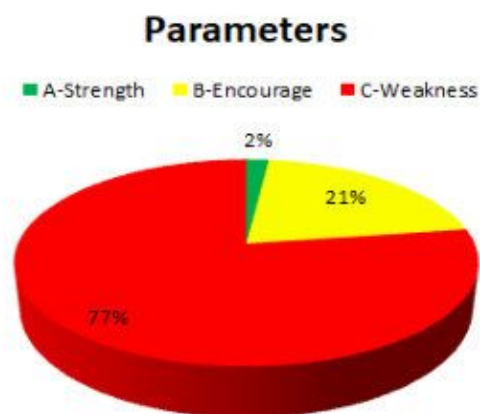
**Note:** Huge weakness observed due to

(i) Faculty attrition rate

(ii) Lack of experienced faculty mem

(iii) Lack of good leadership in the department /schools

(iv) No action plan in the departments

((v) lack of guidance of faculty members by the HoD/Dean

(vi)Lack of interaction/ frequent meetings with students and faculty by Deans/HoD

(vii) Result of faculty evaluation are submitted to concerned facultyfor his/her future improvement

(viii)Lack of resources( faculty, computer, printer, scanner etc)

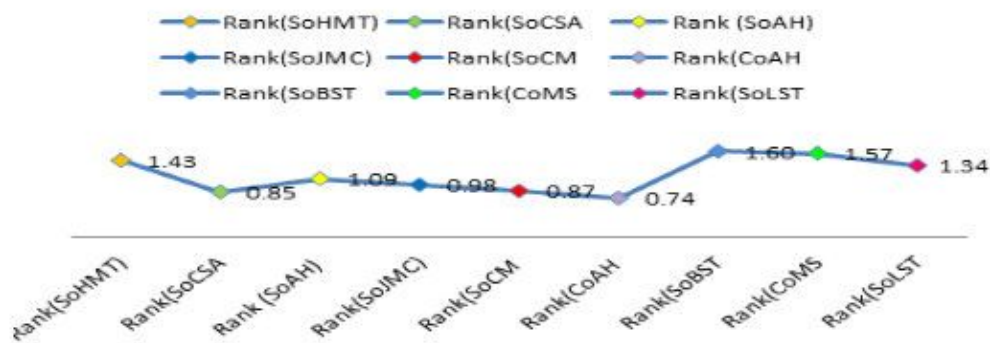(ix) No session conducted  for the faculty members to understand "KNOW-HOW" of quality matters

## 4. School wise Ranking of Academic units

| Quality Audit Data Analysis | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Rank(SoHMT) | Rank(SoCSA | Rank (SoAH) | Rank(SoJMC) | Rank(SoCM | Rank(CoAH | Rank(SoBST | Rank(CoMS | Rank(SoLST |
| 1.43 | 0.85 | 1.09 | 0.98 | 0.87 | 0.74 | 1.60 | 1.57 | 1.34 |





**Note: Labs/workshops are not to be audited yet**

# 5. Shortfalls Remedies for all Schools of Academic units

| Sl.No. | Quality parameters-shortfalls | Remedy |
|---|---|---|
| | **For All schools** | |
| 1 | Programmes with syllabus revision | |
| 2 | courses on employability/ entrepreneurship/ skill development | |
| 3 | new courses introduced | |
| 4 | Choice Based Credit System (CBCS)/Elective Course System (ECS) | |
| 5 | value-added courses | |
| 6 | students enrolled in the courses under value added | |
| 7 | students undertaking field projects / research projects / internships | |
| 8 | Structured feedback | |
| 9 | Feedback processes of the institution | |
| 10 | Demand Ratio (Average of 2021-22) | |
| 11 | seats filled against reserved categories (SC, ST, OBC,Divyangjan,etc.) | |
| 12 | Student - Full time teacher ratio | |
| 13 | Ratio of students to mentor for academic and other related issues | |
| 14 | full time teachers against sanctioned posts | |
| 15 | full time teachers with Ph.D./D.M/M.Ch./D.Sc./D'Lit. | |
| 16 | teaching experience of full time teachers in the same institution | |
| 17 | teachers with awards/recognition/fellowshipsState/National/International | |
| 18 | Pass percentage of students | |
| 19 | seed money to its teachers for research | |
| 20 | teachers receiving national/ international fellowship/financial support | |
| 21 | JRFs, SRFs, Post Doctoral Fellows, Research Associates research fellows | |
| 22 | Extramural funding for Research | |
| 23 | Grants for research projects sponsored by the government agencies | |
| 24 | research projects / teacher funded by government and non- govt agencies | |
| 25 | workshops/seminars conducted on Research methodology, IPR | |
| 26 | awards / recognitions for research/innovations by the institution | |
| 27 | Publications (Research Papers/Chapters/Boo ks) | All Deans/ HoDs of the school should keep updated the files in each semester |
| 28 | I-10 Index & H-Index of each school | |
| 29 | Number of Patents published/awarded | |
| 30 | Number of Ph.D's awarded per teacher : | |
| 31 | research papers/teacher in the Journals notified on UGC website | |
| 32 | books and chapters and papers published in national/ international | |
| 33 | E-content is developed by teachers: | |
| 34 | Bibliometrics of the publications | |
| 35 | Bibliometrics of the publications based on Scopus/ Web of Science – h-I | |
| 37 | awards received , in recognition of the extension activities | |
| 38 | extension and outreach programs conducted by NSS/NCC Govt | |
| 39 | students participating in extension activities | |
| 40 | collaborative activities s/ research eacademic development | |
| 41 | functional MoUs with institutions/ industries | |
| 42 | classrooms and seminar halls with ICT - enabled facilities | |
| 43 | Student - Computer ratio (Data for the latest completed academic year) | |
| 44 | students benefited by career counseling and guidance | |
| 45 | Capacity development and skills enhancement initiatives | |
| 46 | students qualifying NET/SLET/GATE/G MAT/CAT/GRE/TOEFL/Civil | |
| 47 | placement of outgoing students | |
| 48 | graduated students who have progressed to higher education | |
| 49 | awards/medals for outstanding performance in sports/cultural activities | |
| 50 | sports and cultural events / competitions | |
| 51 | teachers with financial support to attend conferences/ workshops and | |
| 52 | professional development / administrative training Programmes | |
| 53 | online/ face-to-face Faculty Development Programmes (FDP) PDP(Professional Developmen | |

## 6. School wise Ranking of Academic units

| S. No. | Schoolwise | Score (out of 5) | Rank |
|--------|-----------|------------------|------|
| 1 | SoBST | 1.6 | 1st |
| 2 | CoMS | 1.57 | 2nd |
| 3 | SoHMT | 1.43 | 3rd |
| 4 | SoLST | 1.34 | 4th |
| 5 | SoAH | 1.09 | 5th |
| 6 | SoJMC | 0.98 | 6th |
| 7 | SoCM | 0.87 | 7th |
| 8 | SoCSA | 0.85 | 8th |
| 9 | CoAH | 0.74 | 9th |



Score (out of 5)
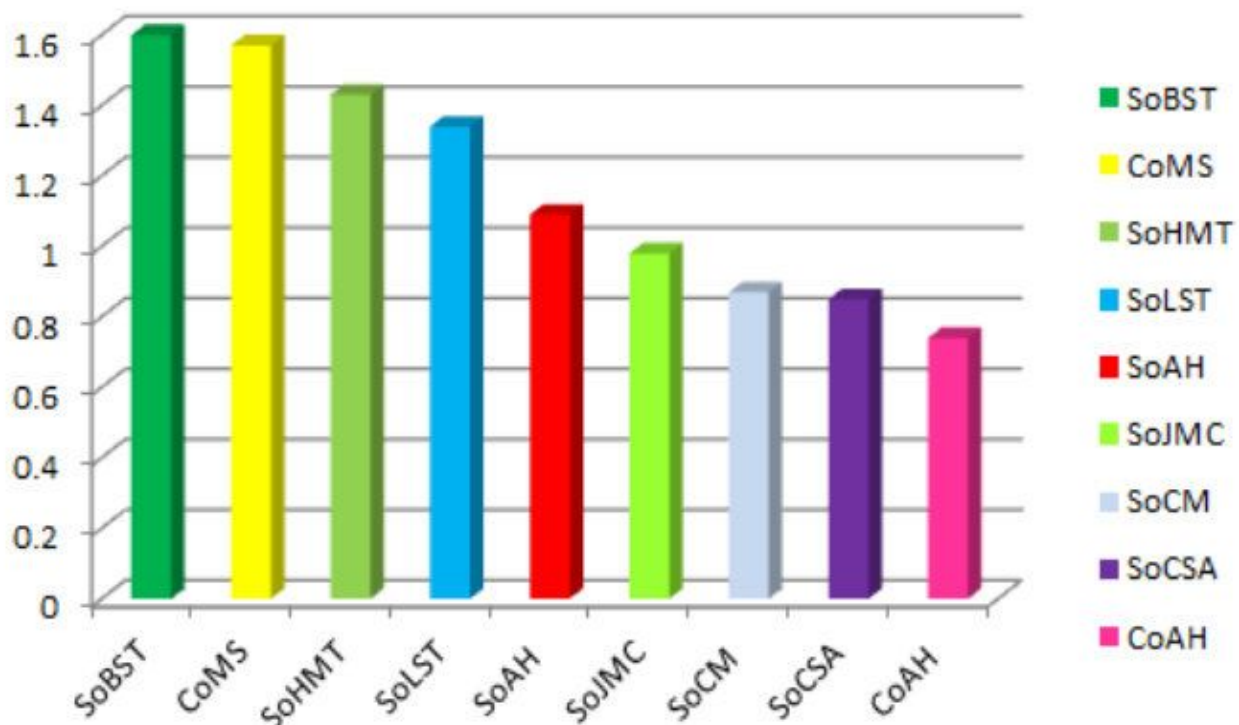
# B. Quality Audit - Administration units of IIMTU

## 1.Quality Analysis -Office of Controller of Examination

| Sr.No. | Quality Parameters | Rank | Remarks & Suggestions |
|---|---|---|---|
| 1. | Initiatives, Policies and Reforms for last 5 years | 4 | Available |
| 2. | Statistical result Analysis for last 5 years | 5 | Available |
| 3. | All kinds of Notices/ MoM(in proper format) and their action taken report | 5 | Available |
| 4. | Ordinance with all proformas | 5 | Available |
| 5. | Examination Committee composition, power and function | 4 | Available |
| 6. | Supdt. In Chief, Centre Supdt, Fly squad, selection procedure, appointment lettersetc. | 4 | Available |
| 7. | Reporting/ Discharge proof of Supdt in Chief/Centre Supdt | 2 | Available |
| 8. | Semester exam notification | 4 | Available |
| 9. | Instructions booklet of all stakeholders (invigilators/ supdtetc.) | 5 | Available |
| 10. | Invigilator and candidate ratio | 5 | Available |
| 11. | Dynamic examination seating plan | 0 | Not Available |
| 12. | Proof of mark sheet and certificate issued | 5 | Available |
| 13. | Mark sheet and certificate in proper format | 5 | Available |
| 14. | Separate examination cell on rotation basis every year | 5 | Available |
| 15. | All the document sealed by Centresupdt | 5 | Available |
| 16. | Annual Report | 4 | Available |
| 17. | Preparation and declaration of result through ERP | 0 | Not Availble |
| 18. | Constitution of UFM committee and Report | 5 | Available |
| 19. | Examination Venue, layout and space | 3 | Available |
| 20. | Examination procedure(online mode/offline) and evaluation | 5 | Available |
| 21. | Current annual of examination system | 5 | Available |
| 22. | Examination management system(EMS) | 0 | Not Availble |
| 23. | Complaints/grievances about evaluation year wise analysis report | 5 | Available |
| | Average Ranking of Controller of Examination , IIMTU | 3.91 | |

| Overall Performance 80% | | |
|---|---|---|
| | 🟥 | Not performed yet,need need full attention |
| | 🟧 | Performance is between "21-40%, need more guidance and motivation |
| | 🟨 | Performance is between "41-60%, need more guidance, close follow-up and support |
| | 🟩 | Performance is between "81-100%", good |



## % Completion
## Controller of Examination Office

- Completed
- need to complete
- need more work to Complete
- Not Completed

3% — 2% 13% 82%

## Parameters

- 0-20%
- 21-40%
- 41-60%
- 81-100%
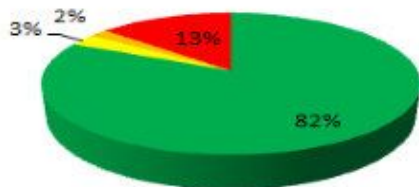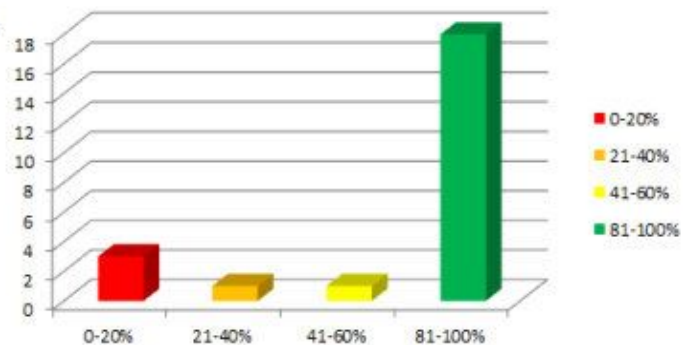
## 2. Quality Analysis-Office of Registrar

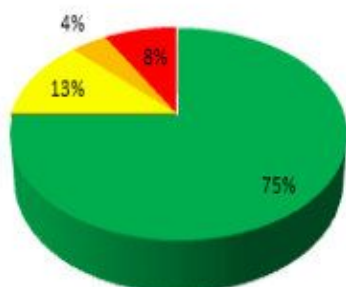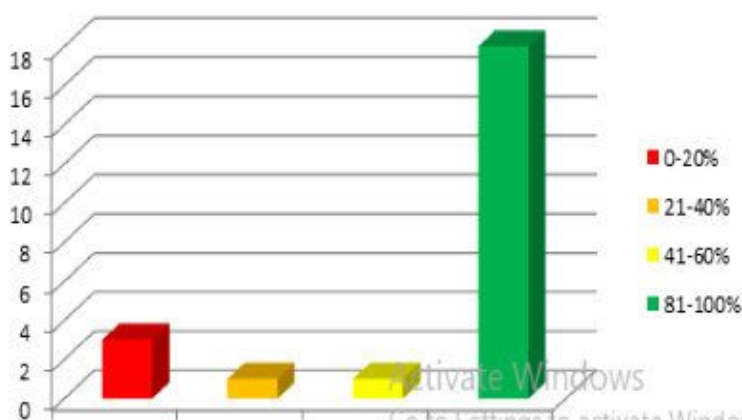| Sr.No. | Quality Parameters | Rank | Remarks & Suggestions |
|---|---|---|---|
| Ranking is from "1-5"," 1" Means less than "20%"complete,2 Means"21-40% " complete,3 Means"41-60% Complete" 4 Means "61-80% Cpmplete",5 Means "81-100% complete" |
| 1 | Vision & Mission of the University | 5 | Available |
| 2 | Governance, Initiatives, Defined rules, procedure, Policies and reforms. | 0 | File under HR, a copy of the same should be with registrar office |
| 3 | External expert in academic governance policies | 4 | Available , need implementd |
| 4 | Academic & good governance parameters | 5 | Available |
| 5 | Innovation/other agency supportive initiatives | 5 | Available |
| 6 | Institutional support for entrepreneurship/innovation/IPR in terms of funding and infrastructure. | 5 | Available |
| 7 | Financial and administrative and professional development allowance/support | 3 | Available, need implemented |
| 8 | Faculty Development Initiatives | 3 | need to implement |
| 9 | MOUs with reputed institutions/Organizations | 5 | available |
| 10 | Incentives, Skill-up graduation and professional advancement | 3 | need to implement |
| 11 | Organizational Tree/Structure | 4 | To be modified |
| 12 | Circulars and notices for establishment of schools and departments, if any (Academic Council approval required) | 5 | Available |
| 13 | Ordinances, statutes, Rule & Regulations for academic and non-academic units. | 5 | Available |
| 14 | Court/BoG, Executive Council, Academic Council, Planning Board, (Notification, MoMs and their ATR – for last 5 years) | 5 | Available |
| 15 | BOS (Notification, MoMs and their ATR) –for last five year | 5 | Available |
| 16 | Scholarship offered- details | 5 | Available |
| 17 | Grants received from outside funding agencies | 5 | Available |
| 18 | Student welfare- Details | 5 | Available |
| 19 | Women's Grievance cell composition, notices, MoMs and ATR | 5 | Available |
| 20 | Employee's grievance cell composition, notices, MoMs and ATR | 0 | Not available |
| 21 | Blue prints of IIMT university | 2 | old version available but not apprppriate |
| 22 | All kinds of form with proper name and code | 5 | Available |
| 23 | Proof Institutional code of conduct principles displayed on the website | 5 | Available |
| 24 | Monitoring committee for Code of Conduct and ethics composition, notices, MoM, action taken Report(ATR) | 5 | Available |
| 25 | Any communication regardingUGC/AICTE /INC/PCI/NCTE/BCI compliances | 5 | Available |
| | **Average Ranking of Office of Registrar** | **4.16** | |

**Overall Performance 80%**

| | |
|---|---|
| 🟩 | Performance is between "81-100%", good |
| 🟨 | Performance is between "41-60%, need more guidance, clo |
| 🟧 | Performance is between "21-40%, need more guidance and |
| 🟥 | Not performed yet,need  need full attention |

# % completion of Registrar Office

■ Completed　　　■ need to complete
■ need more work to Complete　■ Not Completed



# Parameters



■ 0-20%
■ 21-40%
■ 41-60%
■ 81-100%

# a. Quality Analysis-Central Library

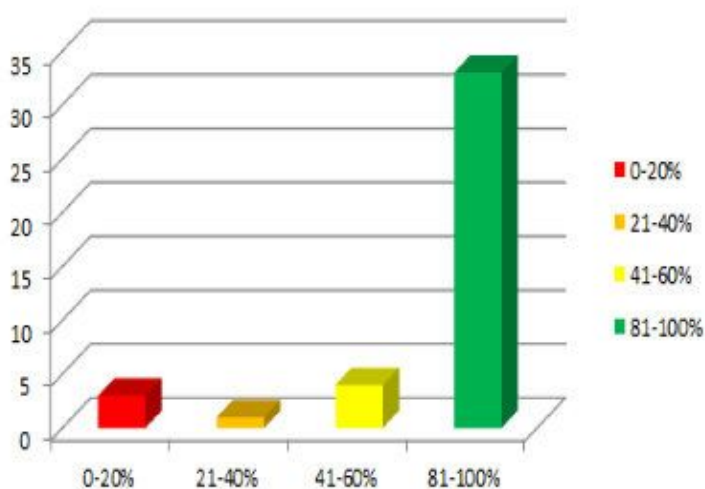| Sr.No. | Quality Parameters | Rank | Remarks & Suggestions |
|---|---|---|---|
| Ranking is from "1-5"," 1" Means less than "20%"complete,2 Means"21-40% " complete,3 Means"41-60% Complete" 4 Means "61-80% Cpmplete",5 Means "81-100% complete" | | |
| 1 | Vision & Mission | 5 | |
| 2 | About the Library | 5 | |
| 3 | Library hours | 4 | need to increase for research scholar |
| 4 | Advisory committee | 5 | |
| 5 | Standard operating procedures | 3 | need to prepare |
| 6 | Code of conducts | 3 | To be displayed |
| 7 | Safety majors | 2 | need to deploy |
| 8 | Material inventory | 5 | |
| 9 | Records/documentation | 5 | |
| 10 | Staff strength/information | 3 | Need to be recruited as per the requirement |
| 11 | Cell phones in the library | 5 | |
| 12 | Circulation policy for students & community patrons | 5 | |
| 13 | Circulation policy for faculty & staff | 5 | |
| 14 | Loan periods | 5 | |
| 15 | Collection development policy | 5 | |
| 16 | Community patrons | 0 | |
| 17 | Computer use, internet & wireless access | 5 | |
| 18 | photocopies, scans & faxes | 0 | not available |
| 19 | Library cards, library donations | 5 | |
| 20 | Lost & damaged items and past due accounts | 5 | |
| 22 | Renewing material | 5 | |
| 24 | E-journals, e-shodhsindhu, shodhganga membership, e-books, databases | 5 | |
| 25 | Average annual expenditure for purchase of books and journals during the last five years | 5 | |
| 26 | Availability remote access to e-resources of the library | 5 | |
| 27 | Percentage per day usage of library by teachers and students | 5 | |
| 28 | Student- Computer ratio | 5 | |
| 29 | Facilities for e-content development such as media center, recording facility, lecture capturing system (LCS) | 0 | |
| 30 | Library is automated using Integrated Library Management System (ILMS) and has digitization facility | 5 | Coha |
| 31 | Institution has subscription for e-Library resources | 5 | |
| 32 | Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years | 5 | |
| 33 | Percentage per day usage of library by teachers and students (foot falls and login data for online access) | 5 | |
| 34 | DOC for indexing of Books | 5 | |
| 36 | Software used for research ethics plegiarism | 5 | Urkund |
| 37 | Approval letters for Purchasing of Books | 5 | |
| | **Average ranking of Central Library** | **3.91892** | |

| | | |
|---|---|---|
| Overall performance=80% | | Not performed yet,need need full attention |
| | | Performance is between "21-40%, need more guidance and motivation |
| | | Performance is between "41-60%, need more guidance, close follow-up and support |
| | | Performance is between "81-100%", good |

## Parameters



- 0-20%
- 21-40%
- 41-60%
- 81-100%

## %Completion of Central Library

- Completed
- need to complete
- need more work to Complete
- Not Completed



3%
8%
11%
78%
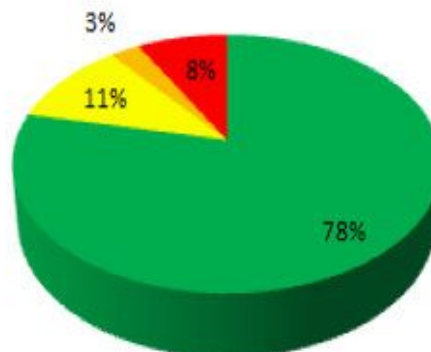
## b. Quality Analysis of Admission Cell

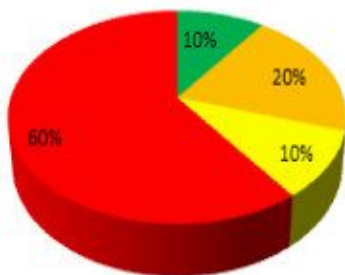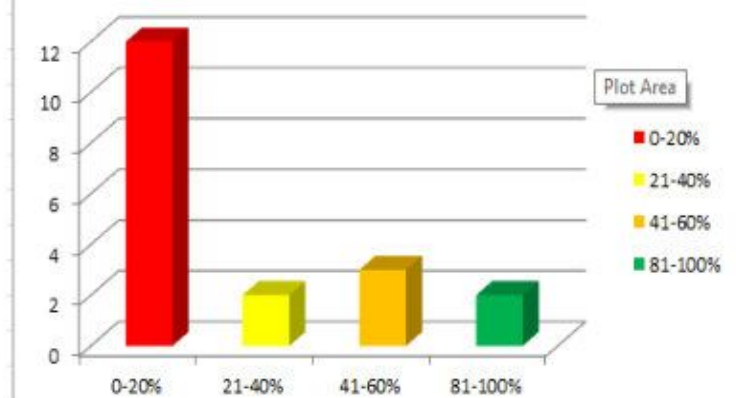| Sr No. | Quality Parameters | Rank | Remarks |
|---|---|---|---|
| | Ranking is from "1-5"," 1" Means less than "20%"complete,2 Means"21-40% " complete,3 Means"41-60% Complete" 4 Means "61-80% Cpmplete",5 Means "81-100% complete" | | |
| 1 | Vision & Mission | 0 | Not available |
| 2 | Initiatives and policies for admission (for last five years) and their implementation | 2 | No any initiative found, |
| 3 | Admission procedure-Entrance/Merit/PI | 4 | available , indexing is required |
| 4 | Admission committee | 4 | available , indexing is required |
| 5 | Projected target, Achieved target and analysis report year wise (for last five years) | 0 | soft copy |
| 6 | Total applications received and enrolled year wise (for last five years) | 0 | soft copy |
| 7 | Foreign/NRI/National candidate applications received and enrolled year wise (for last five years) | 0 | not available |
| 8 | Student diversity(Average % of seats allotted and admittedcategorywise | 0 | soft copy |
| 9 | Admission notifications and closing date year wise (for last five years) | 3 | closing date not found |
| 10 | Budget (Prospectus/Pamphlets/Banners/Hording/Offices etc year wise (for last five years) | 0 | not available |
| 11 | Prospectus (for last five years) | 2 | only two years available, Not upto mark |
| 12 | In context to organizational structure, flow chart of admission cell and standard operating procedure (SOP) | 0 | Not available |
| 13 | MoUs of various National/International Universities for admission (for last five years) | 0 | Not available |
| 14 | Strategic future action plan for admission | 0 | Not available |
| | Demand ratio ( 5 years) | 0 | only soft sopy |
| | · Seat available | 0 | soft copy |
| 16 | · Eligible application received | 0 | soft copy |
| | · Seat filled | 0 | soft copy |
| | · Ratio/ year | 0 | soft copy |
| 17 | Copy of advertisement | 4 | Admission closing date not available |
| 18 | Approved Fee (MoM) | 4 | Available , indexing is required |
| 19 | Approved seats (MoM) | 4 | Available , indexing is required |
| | **Average ranking of Admission Cell** | **1.421053** | |

**Overall performance= 40%**

| | |
|---|---|
| | Not performed yet,need need full attention |
| | Performance is between "21-40%, need more guidance and motivation |
| | Performance is between "41-60%, need more guidance, close follow-up and support |
| | Performance is between "81-100%", good |



% Completion Of Admission Cell

- Completed
- need to complete
- need more work to Complete
- Not Completed



Parameters

- 0-20%
- 21-40%
- 41-60%
- 81-100%

## c. Quality analysis-Safety and Security

| Sr.No. | Parameters | Rank | Remarks |
|---|---|---|---|
| | Ranking is from "1-5"," 1" Means less than "20%"complete,2 Means"21-40% " complete,3 Means"41-60% Complete" 4 Means "61-80% Cpmplete",5 Means "81-100% complete" | | |
| 1 | Vision & Mission | 0 | not available |
| 2 | Policies, initiatives and Reforms for safety & security | 2 | not upto mark |
| 3 | Visitors In/Out Register | 3 | To be replaced by availabel in the market |
| 4 | Girls Hostel In/Out Register | 0 | To be inquired from warden |
| 5 | Dust & Material In/Out Register | 0 | not available |
| 6 | Labor In/Out Register | 0 | To be inquired from Mr Manish , head mentinance |
| 7 | Shift Duty Register | 3 | Not properly maintained |
| 8 | CCTV checking Register | 0 | To be inquired from  Chief Proctor |
| 9 | Lost & Found Register | 0 | Using  social plat form |
| 10 | Attendance Register | 5 | ERP |
| | Average Ranking of Safety & Security deapartment= | 1.3 | |
| | | | |
| | Overall Performance 25% | | |
| | | | |
| | | | Performance is between "81-100%", good |
| | | | Performance is between "41-60%, need more guidence, close follow-up and support |
| | | | Performance is between "21-40%, need more guidence and motivation |
| | | | Not performed yet,need  need full attention |

## Parameters
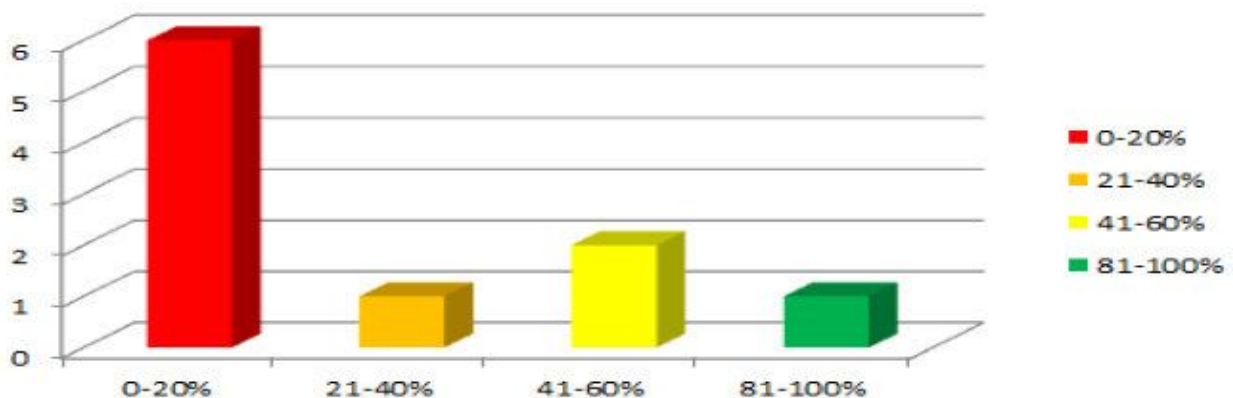


## % Completion  of Safety and Security Dapartment
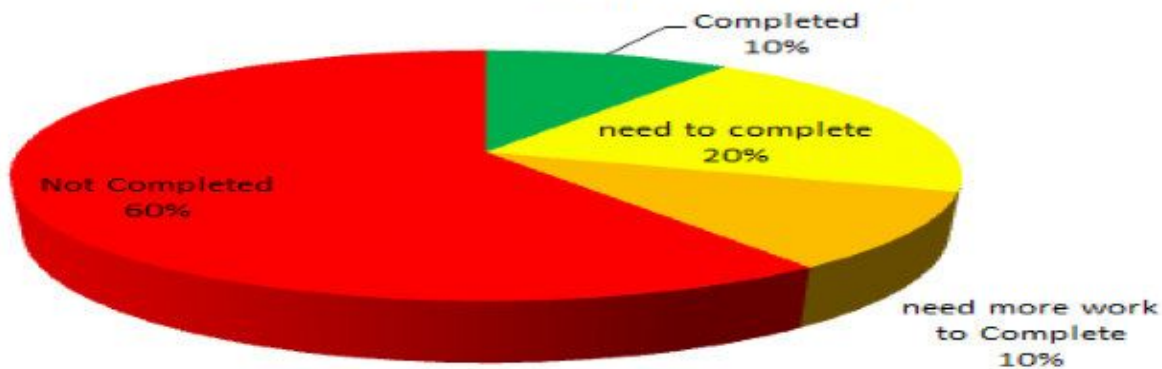
## 8. Overall Ranking of Administration

| S. No. | Administrative units | Score (out of 5) | Rank |
|--------|---------------------|------------------|------|
| 1 | Registrar Office | 4.16 | 1st |
| 2 | CoE office | 3.91 | 2nd |
| 3 | Central Library | 3.91 | 2nd |
| 4 | Admission Cell | 1.42 | 3rd |
| 5 | safety & Security | 1.3 | 4th |
| | Overall performance of administrative unit= | 2.94 | |
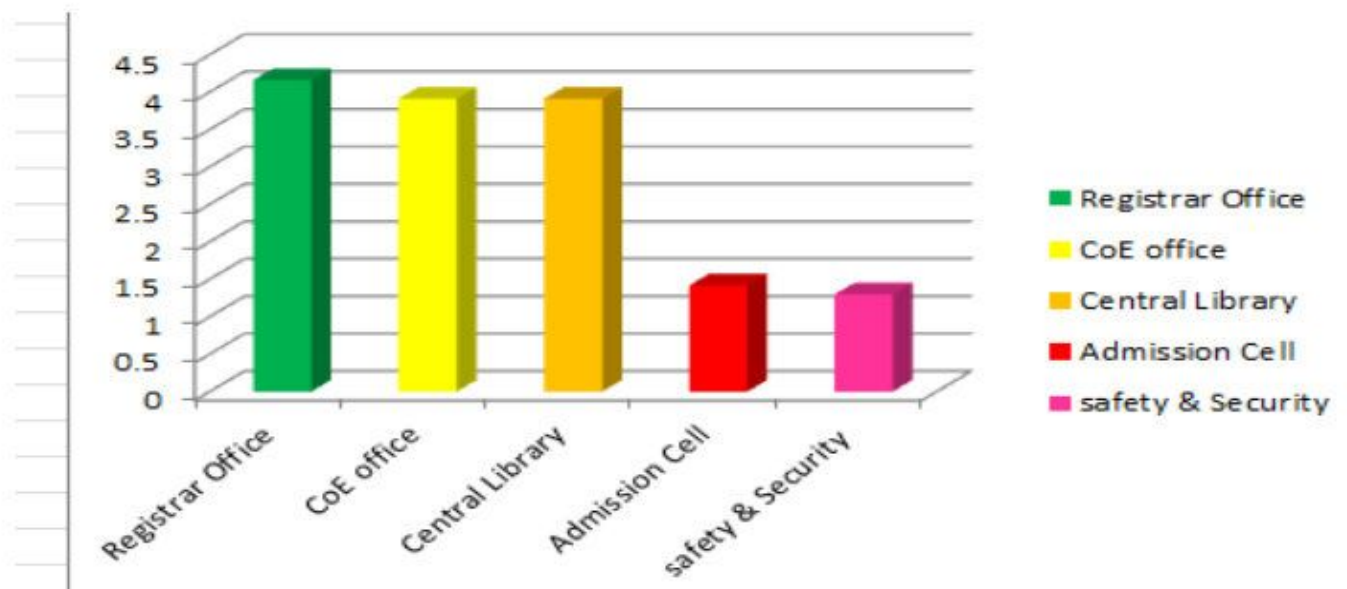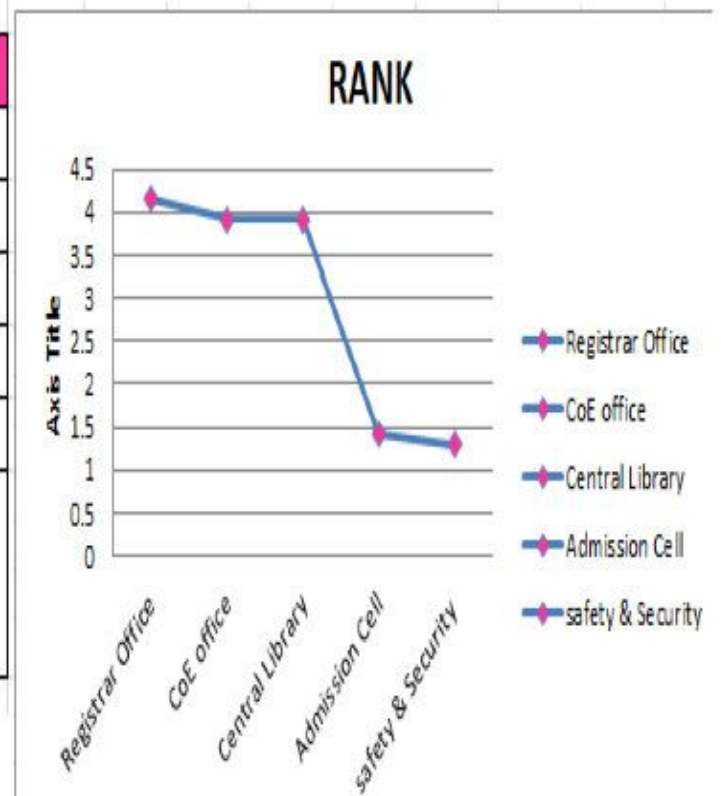


RANK

# Part – C : Overall Performance of IIMTU(including both Academic & Administration units)

| | Overall performance of both academic and adminstrative units | | | | |
| --- | --- | --- | --- | --- | --- |
| S. No. | Units | Ranks | | | |
| 1 | Academic | 1.16 | | | |
| 2 | Adminstrative | 2.94 | | | |

## Rank



## Ranks
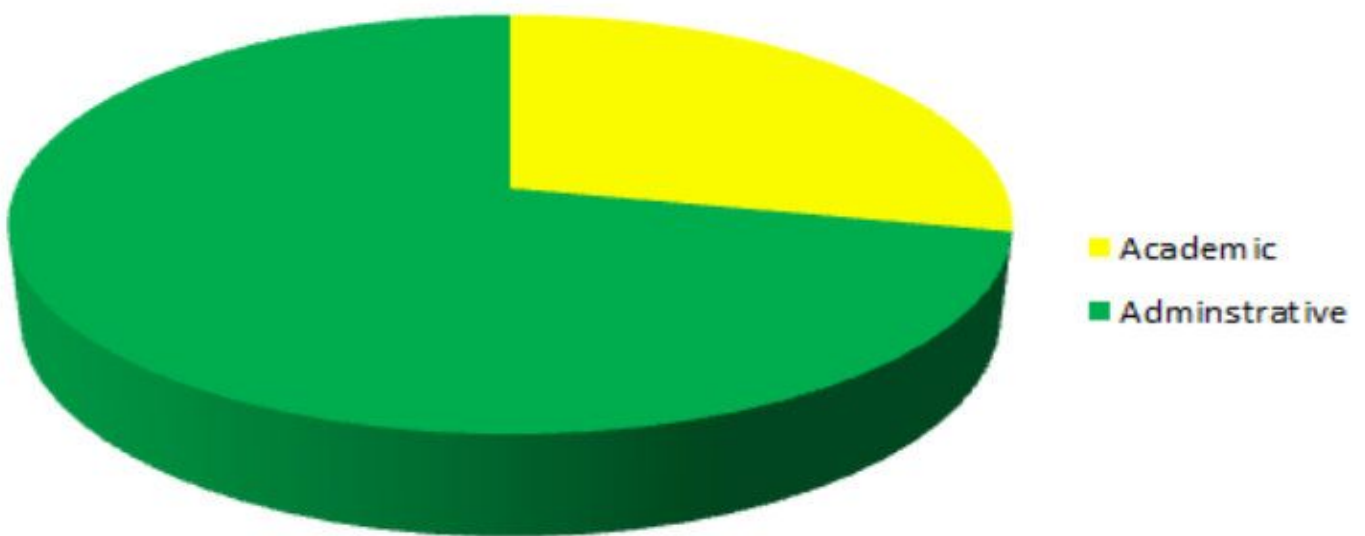
## *Part – D : Reason for poor performance in each units*

**Reason for academic unit score less**

| | | | |
|---|---|---|---|
| (i) Faculty attrition rate is high | | | |
| (ii) Less experienced faculty with PhD qualification | | | |
| (iii) Lack of resource utilisation | | | |
| (iv) Lack of good leadership | | | |
| (v) Missing of  Directives of Dean and & HoDs | | | |
| (vi) Functioning without vision and mission | | | |
| (vii) Functiong without action plan of school/college/department | | | |
| (viii) Functioning without budget plan of school/college/Department | | | |
| (ix) absence of minutes of meeting in departmental file | | | |
| (x) Lack of close association with administrative units | | | |

Reason for administrative unit score less

| | | |
|---|---|---|
| (i) Working without keeping the view of Vision and mission of the university | | |
| (ii)Absence action plan of various administrative offices | | |
| (iii)Absence of budget plan of the administrative  offices | | |
| (iv)Lack of close association with academic units | | |

## Part – E : Top Rank holder in IIMTU

**Part – E$_{(i)}$: Top Rank holders among Academic units**

*SoBT with a score of 1.60 out of 5 = 32%

**Part – E$_{(ii)}$ : Top Rank holders among Administration units**

*Office of Registrar with a score of 4.16 out of 5 = 83.2%

**Overall performance of IIMTU is found Satisfactory and quality strategies need to develop to make the process of all Academic and Administrative Units catalytic and consistent of IIMT University, Meerut**