

Orientation WORKSHOP

Preparedness for NAAC PEER
Team Visit-Presentation &
Document Preparation



TIME
AT 02:30 PM



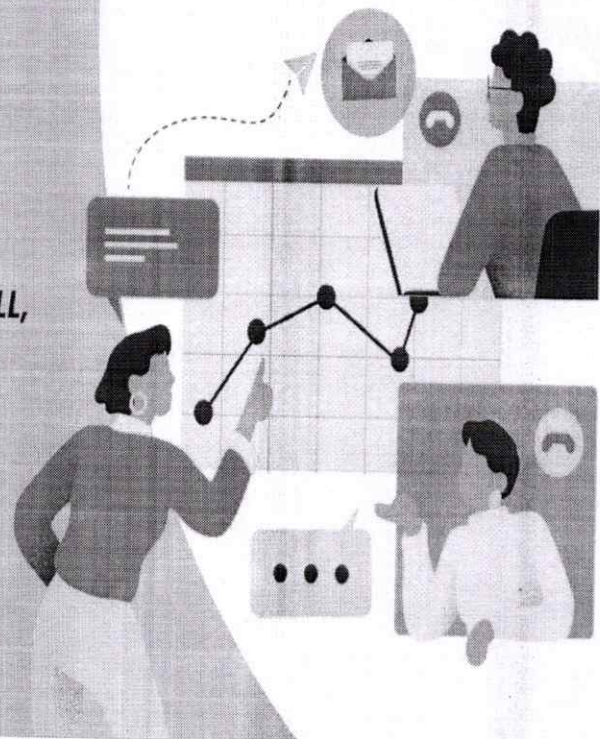
DATE
05.04.2024

ORGANIZER
INTERNAL QUALITY ASSURANCE CELL,
IIMT UNIVERSITY, MEERUT

**B-BLOCK, SEMINAR HALL,
GROUND FLOOR, IIMT
UNIVERSITY, MEERUT**



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Preparing for a National Assessment and Accreditation Council (NAAC) Peer Team Visit involves several steps to ensure that your institution is well-prepared and can present itself effectively. This workshop plan ensures a holistic approach to preparing for a NAAC Peer Team Visit, covering all critical aspects and providing ample opportunities for interaction and practical learning.

Workshop Agenda

1. Introduction and Objectives

- Welcome and objectives of the workshop
- Overview of NAAC accreditation and its importance

2. Understanding NAAC Accreditation

- NAAC's accreditation process
- Criteria and key indicators
- Benefits of NAAC accreditation

3. Self-Study Report (SSR) Preparation

- Components of the SSR
- Data collection and documentation
- Writing and presenting the SSR
- Common pitfalls and how to avoid them

4. Documentation and Evidence

- Types of documents required
- Organizing and maintaining records
- Digital documentation practices

5. Preparing for the Peer Team Visit

- Setting up committees and task forces
- Physical and academic infrastructure readiness
- Preparing presentations and displays
- Conducting mock visits and internal audits

6. Interaction with the Peer Team

- Dos and Don'ts during the visit
- Handling interviews and queries
- Presenting achievements and best practices

7. Post-Visit Activities

- Follow-up actions based on feedback
- Continuous improvement strategies

A sample visit schedule was also shared with the participants to brief them about the various activities and events that will take place during any NAAC Peer team visit.





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ATTENDANCE SHEET

Program Title: Orientation Workshop on "Preparedness for NAAC PEER Team Visit- Presentation & Document Preparation"

Date: 05 April, 2024

Time: 2:30 PM

Venue: B-Block, Seminar Hall, Ground Floor, IIMT University, Meerut

Sr. No.	Name of the Faculty	School/College	Signature
1	Dr. Masood Aslam	SOHMET	
2	Dr. Sasita Goswami	Dean Education	
3	Dr. ATUL KUMAR AGARWAL	Dean, SoBST	
4	Dr. Rajbir Singh	Dean SoAS	
5	Dr. Sany Melik	Dean SoEA	
6	Mr. Ajay Pratap Singh	HOD-ME	
7	Dr. V.S. Patel	Dean/Phy Edu	
8	Dr. Satish Kumar	Dean/SCM	
9	Dr. Narinet Sharma	Dean SLS	
10	Dr. Pankaj Singh	Dean SET	
11	Ms. Kumar Siddhant	Assistant Professor SoHMET	
12	Dr. ARUN KUMAR	HOD Education	
13	Dr. IRAM MUMTAZ	HOD Home Sc. SOHMET	
14	Neha Sharma	Asst. Prof Dept of Home Science	
15	Dr. Anshudata Ram	Dean, LAW	
16	DR BRIJESH KUMAR	College of Law Assistant Professor	



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17	Dr. P. K. Singh	Law	
18	Anand Kumar		
19	ANUPRAKSHI MALIK	Allied Health sci. Department of optometry	24/11/24
20	NISHITA VERMA	Allied Health sciences Department of optometry	24/11/24
21	Anand Kumar Chauhan	Allied Health Science Dept. of optometry	Anand Kumar Chauhan
22	Kirti Kumari	Applied Science (AKTU)	
23	Dr. Bimendra Kumar Choudhan	School of Basic Science - Technical	
24	Dr Paresh Kumar	SOBST	
25	Dr Surbhi Jaiswal	Home Science (SOHMCT)	
26	Kanishka Patel	Dept of Home science (SOHMCT)	
27	Dr. Bandana Jaiswal	Dept of Life Science (Biochem)	
28	Dr. Anurag	Dept of Home science (SOHMCT)	
29	Mr. Kuldeep Singh	School of Engg.	
30	Dr. Manoj Kr Singh	Acad, SOAN	
31	Deepa Dhallia	Sem (Antacid)	Deepa Dhallia
32	Somya Paul	Sem (HOD)	
33	Ms Saranya Baig	AHS (BMLT)	
34	Dr. Meena Tandle	Ajyumeeta	
35	Deepak Kumar	SOCCA	
36	Rajni Verma	HOD (Aerospace) (SET)	
37	Dr. Jyoti	SOAS	
38	Anurag Chambery	(CA) SET	



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39	Dr. Saurabh Kumar	CE (SET)	
40	Mrs. RAVESH SINGHA	ME (SET)	
41	Mrs. Ashwani Sharma	SRBT	
42	Dr. Pritam Singh	SONART	
43	Dr. Lita Batra	SOAS	
44	Dr. Vibha Yadav	SOAS	
45	Dr. Deepak Joshi	SOAS	
46	Dr. Vijay Kumar	SOAS	
47	Dr. Amit Kr. Maurya	SOAS	
48	Dr. Chandra Prasad	SOAS	
49	Dr. Satish Rahmani	HOD BNYS	
50	Dr. Parvitha Chauhan	BNYS	
51	Dr. Mukesh Kumar	Dean Allied	
52	Dr. Rajesh Singh	By. Dean, SOAS	
52	Dr. Anshika Singh	AHS	
53	Muneer Reza	HOD - Otolaryngology	
54	Dr. Sumit Raghav	HOD - Physiotherapy	
55	Chanchal Verma Vats	HOD - BMLT	
56	Dr. Raj Kumar	HOD, SOAS	
57	Dr. Ravi Singh Thapa	SOAS	

CERTIFICATE NO.
IIMTU/2023-24/3-01



CERTIFICATE

OF PARTICIPATION

THIS CERTIFICATE IS PRESENT TO :

Dr. Masood Aslam

for his/her successful participation in Orientation Workshop on
"PREPAREDNESS FOR NAAC PEER TEAM VISIT" organized by Internal
Quality Assurance Cell, IIMT University, Meerut, dated 05 April, 2024.


Dr. Neetu Panwar
IQAC DIRECTOR
IIMTU, MEERUT

CERTIFICATE NO.
IIMTU/2023-24/3-02




CERTIFICATE

OF PARTICIPATION

THIS CERTIFICATE IS PRESENT TO :

Dr. Sarita Goswami

for his/her successful participation in Orientation Workshop on
"PREPAREDNESS FOR NAAC PEER TEAM VISIT" organized by Internal
Quality Assurance Cell, IIMT University, Meerut, dated 05 April, 2024.


Dr. Neetu Panwar
IQAC DIRECTOR
IIMTU, MEERUT