



MINUTES OF MEETING
IQAC

From: IQAC Coordinator	To: VCO and Top Officials
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Ref No. IQAC/MoM/2024-25/23

Offline Meeting	Day:	Tuesday	Time:	3:00 PM
	Date:	19/11/2024		
	Venue:	Conference Hall, B-Block		
Convener:		Hon'ble Vice-Chancellor Mam	Coordinator:	Dr. Vatsala Tomar
Focal Agenda:		Quality Mandates of the University for upcoming inspection		
Attendance:		Attached at the end of proceedings.		

A meeting of IQAC will be convened under the Chairmanship of respected Vice-Chancellor Mam, Dr. Deepa Sharma, at the above mentioned date and time. The meeting has to be attended by Members of IQAC.

AGENDA:

1. Review of last meeting.
2. Preparation of Achievements of Students and faculties for display.
3. Details of faculty wise professional Body memberships to be displayed.
4. Publication achievements to be displayed.
5. UG/PG Project and Dissertation List to be displayed.
6. IPR Details to be displayed.
7. Criteria wise QnM and QIM data readiness for 2023-2024.
8. Any other agenda with the permission of Chair.

Action Taken/Deadline/Remark

Agenda No.	Agenda Point	
1	Review of last Meeting of IQAC	
Deliberation/ Suggestion/ Resolution	The MoM of previous meeting have been unanimously approved and submitted to VCO.	
2	Preparation of Achievements of Students and faculties for display.	Concerned Person: All deans & Heads



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Deliberation/ Suggestion/ Resolution	<ul style="list-style-type: none"> It has been decided that faculty Special Achievements/awards and Student Achievements in Sports/Academics will be displayed in all Schools and Colleges for upcoming inspection of NAAC. This information will be communicated to all concerned Deans during their meeting. 	Deadline for task completion: 28/11/2024
3	Details of faculty wise professional Body memberships to be displayed	Concerned Person: All Deans & Heads
Deliberation/ Suggestion/ Resolution	<ul style="list-style-type: none"> It has been decided that all Professional Body memberships' details will be displayed at each School/College. This information will be communicated to all concerned Deans during their meeting. A Sample will also be shared with all deans for maintaining uniformity. 	Deadline for task completion: 28/11/2024
4	Publication achievements to be displayed.	Concerned Person: All Deans & Heads
Deliberation/ Suggestion/ Resolution	<ul style="list-style-type: none"> It has been decided that all Publication details will be displayed at each School/College. This information will be communicated to all concerned Deans during their meeting. A Sample will also be shared with all deans for maintaining uniformity. 	Deadline for task completion: 28/11/2024
5	UG/PG Project and Dissertation List to be displayed.	Concerned Person: All Deans & Heads
Deliberation/ Suggestion/ Resolution	<ul style="list-style-type: none"> It has been decided that all Project and Dissertation details will be displayed at each School/College. This information will be communicated to all concerned Deans during their meeting. All project and Dissertations must have certificate of Anti-Plagiarism and DAIP. 	Deadline for task completion: 28/11/2024
6	IPR Details to be displayed.	Concerned Person: All Deans & Heads
Deliberation/ Suggestion/ Resolution	<ul style="list-style-type: none"> It has been decided that all IPR details will be displayed at each School/College. This information will be communicated to all concerned 	Deadline for task completion: 28/11/2024



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	Deans during their meeting. • The details of selected IPR's will be shared from central VC Office to all concerned Departments.	
7	Criteria wise QnM and QIM data readiness for 2023-2024	Concerned Person: All Central Criteria Incharges
7.1	Curricular Aspects	Concerned Person: Dr. Suraj Malik, Dr. Salman Khan
Deliberation/ Suggestion/ Resolution	They have been advised to compile all data latest by upcoming Monday.	Deadline for task completion: 25/11/2024
7.2	Teaching, Learning & Evaluation	Concerned Person: Mrs. Archana Jain and Mrs. Deepti
Deliberation/ Suggestion/ Resolution	They have been advised to compile all data latest by upcoming Monday.	Deadline for task completion: 25/11/2024
7.3	Research, Innovation & Extension	Concerned Person: Dr. Mukta Sharma and Mr. Vaibhav Sharma
Deliberation/ Suggestion/ Resolution	They have been advised to compile all data latest by upcoming Monday.	Deadline for task completion: 25/11/2024
7.4	Infrastructure and e-Learning Resources	Concerned Person: Mr. Vaibhav Sharma and Ms. Zeba
Deliberation/ Suggestion/ Resolution	They have been advised to compile all data latest by upcoming Monday.	Deadline for task completion: 25/11/2024
7.5	Student Growth & Progression	Concerned Person: Dr. Neeraj Sharma
Deliberation/ Suggestion/	They have been advised to compile all data latest by upcoming Monday.	Deadline for task completion:



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Resolution		25/11/2024
7.6	Governance, Leadership & Management	Concerned Person: Dr. Mukta Sharma, Mrs. Akanksha and Dr. Sainu
Deliberation/ Suggestion/ Resolution	They have been advised to compile all data latest by upcoming Monday.	Deadline for task completion: 25/11/2024
7.7	Institutional values & Best Practices	Concerned Person: Dr. Abha Verma and Dr. sanghmitra Sharma
Deliberation/ Suggestion/ Resolution	They have been advised to compile all data latest by upcoming Monday.	Deadline for task completion: 25/11/2024
8	Any other agenda with the permission of the Chair	
Deliberation/ Suggestion/ Resolution	NA	

The meeting concluded with the Vote of thanks from the presiding officer.

[Signature]
Director IQAC

[Signature]
Chairperson

MEETING OF IQAC



MINUTES OF MEETING

IQAC MEETING NO. 22

DATE: 08.10.2024

TIME: 02:00 PM

VENUE: Conference Hall, Block-A

A meeting of IQAC was convened under the Chairmanship of respected Vice-Chancellor Mam, Dr. Deepa Sharma, at the above mentioned date and time. The meeting was attended by Coordinator of IQAC, IQAC Members, R&D Cell and all Deans. A copy of the attendance is attached at the end of the proceedings for reference.

AGENDA NO. 1

I) Curricular Aspect

- 1.1 Curriculum Design and Development
- 1.2 Academic Flexibility
- 1.3 Curriculum Enrichment
- 1.4 Feedback System

RESOLUTION:

- Course File of all courses in all programs to be compiled and submitted to VCO for the session 2023-2024 and 2024-2025.
- CO-PO Attainment report to be prepared for all programs for the session 2023-2024.
- Lab manual's soft copy must also be uploaded on LMS.
- Student feedback on curriculum has been conducted for 2024-2025 odd sem. The Action Taken Report must be submitted to VCO till 10th October 2024.
- The soft copy of final year student Projects/dissertation for the session 2023-2024 must be uploaded on website in the prescribed format.



AGENDA NO. 2

II) Teaching, Learning & Evaluation

- 2.1 Student Enrolments & profile
- 2.2 Catering to student Diversity
- 2.3 Teaching Learning process
- 2.4 Teacher Profile & Quality
- 2.5 Evaluation Process & Reforms
- 2.6 Student performance & learning outcomes

RESOLUTION:

- Faculty profile must be updated on Vidwan portal. This is to be ensured by respective Deans of Schools and Colleges that Vidwan ID is generated for all newly joined faculties and updated for old faculties.
- The Mentor- Mentee records of all Schools and Colleges should be maintained on the ERP.
- Slow and Advanced learners details of 2023-2024 and ongoing session must be compiled and submitted to the VCO till 15th October 2024.

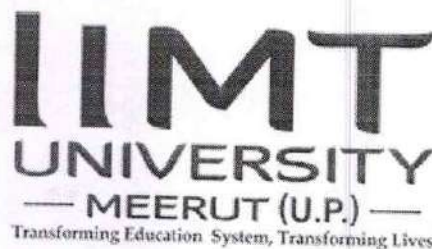
AGENDA NO. 3

III) Research, Innovations & Extension

- 3.1 Promotion of research and facilities
- 3.2 Resource Mobilizations for Research
- 3.3 Innovation Ecosystem
- 3.4 Research Publications and Awards
- 3.5 Consultancy
- 3.6 Extension Activities
- 3.7 Collaboration

RESOLUTION:

All faculties must ensure the minimum quality mandate in terms of research, innovation and extension. Every faculty must have 2 research papers, 5 Book Chapters, 1 Book, 1 FDP, 1 Conference/Seminar/Workshop and 1 IPR in a given session.



AGENDA NO. 4

IV) Infrastructure and Learning Resources

- 4.1 Physical Facilities
- 4.2 Library as a Learning Resource
- 4.3 IT Infrastructure
- 4.4 Maintenance of Campus Infrastructure

RESOLUTION:

- e-Content to be updated weekly on LMS. e-Content can be made in the form of youtube links, e-lectures, content(ppt/pdf/doc) etc.
- All students should be encouraged to make use of e-Library resources.

AGENDA NO. 5

V) Student Support and Progression

- 5.1 Student Support
- 5.2 Student Progression
- 5.3 Student Participation and Activities
- 5.4 Alumni Engagement

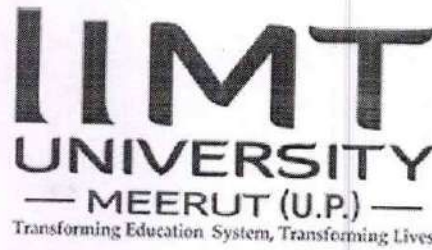
RESOLUTION:

- The Placement data for the session 2023-2024 should be compiled and submitted to VCO.
- Any extraordinary achievements of students should be documented and submitted to VCO.
- Alumni Feedback should be integrated with the Almashine on the website.

AGENDA NO. 6

VI) Governance, Leadership and Management

- 6.1 Institutional Vision and Leadership



- 6.2 Strategy Development and Deployment
- 6.3 Faculty Empowerment Strategies
- 6.4 Financial Management and Resource Mobilization
- 6.5 Internal Quality Assurance System

RESOLUTION:

- All document pertaining to all quality mandates must be prepared by all schools and colleges for the purpose of annual Academic and Administrative Audit and submitted to IQAC within the prescribed time frame.
- The format for audit reports have been shared with all Deans/Principals and Heads.
- The MoM of all standing committees must be compiled and regularly examined by the office of the Registrar of the University.
- A checklist of all departmental files, inspection preparedness and list of points to be covered in Dean's PPT is shared with all Deans and Principal.

AGENDA NO. 7

VII) Institutional Values and Best Practices

- 7.1 Institutional Values and Social Responsibilities
- 7.2 Best Practices
- 7.3 Distinctive Practices

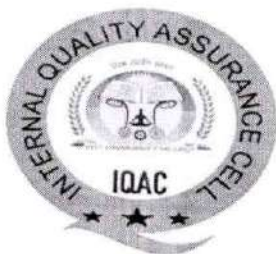
RESOLUTION:

All School and Colleges must prepare their departmental highlights for display in the upcoming inspection.

A team comprising of Mrs. Asha Yadav, Dr. Manu Singh and Dr. Anshu Teotia has been constituted for looking after the overall beautification of the Schools and Colleges.

All Schools and Colleges must ensure the continuance of their best practices and should identify more distinctive practices.

All activities pertaining to IIC and all otherwise must ensure maximum participation of all. The minimu criteria set for this is 50 for faculty centric activities and 100 for student centric activities.



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AGENDA NO. 8

Grievance Redressal

1. Mechanism
2. Frequency of redressal
3. Compilation of MoM of grievances.
4. Compilation of Action taken Report

REDRESSAL:

- The grievance redressal mechanism has to be followed through ERP Module. For this all deans must ensure proper training of all students and faculties.
- The grievance redressal should be done on a periodic basis of 15 days.

Director

Chairman

OFFICE OF VICE CHANCELLOR / IQAC
R&D Meeting

Date: 08-10-2024

Timing: 3.00 PM

Venue: Conference Hall, Block-A

Agenda: 1) IPR 2) STARTUP 3) IIC-2024-25

Attendance Sheet

Sl.No.	Name	Designation/Department	Signature
1.	DR. DEEPA SHARMA.	VICE-CHANCELLOR	
2.	Dr. Vatsala Tomar	Coordinator IQAC	
3.	Amrit Bansal	PS to CM.	
4.	Dr. Manoj Singh	Dean Law	
5.	Dr. AK Chandra	Dean SOBST	
06.	A. Sujit K. D. D. D.	Principal (Ayurved)	
7.	Dr. Milind Pande	Dean, Pharmacy	
8.	Dr. Sagar	HOD - B.V.Y.S	
9.	Dr. Sagar Malik	Dean SCSA	
10.	Dr. Anshu Teotia	HOD Soch	
11.	Dr. Mukesh Kumar	Dean Allied.	
12.	Ms. Mansee Aggarwal	Assistant Professor (SOPS)	
13.	Dr. Vineet Kaulik	Dean SCM	
14.	Dr. Sarita Goswami	Dean Education	
15.	Dr. Masood Aslam	Dean HM	
16.	Dr. V. S. Patil	Dean / Phys. Edu.	
17.	Dr. Rajbir Singh	Dean, SOBS	
18.	Dr. Navneet Sharma	Dean SLS	
19.	Dr. Pankaj Singh	Dean - SET	

R&D Meeting

Timing: 3.00 PM

Attendance Sheet

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OFFICE OF VICE CHANCELLOR
Meeting of Deans/Principals

/ IQAC

Date: 08-10-2024

Timing: 2.00 PM

Venue: Conference Hall, Block-A

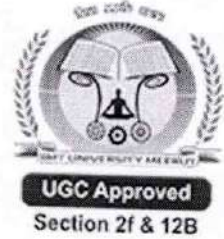
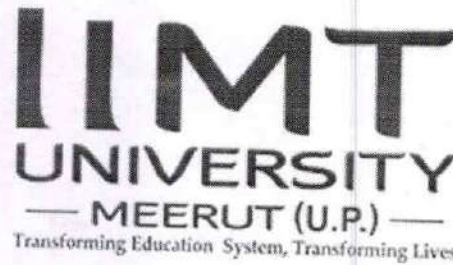
Attendance Sheet

Sl.No.	Name	Designation/Department	Signature
1	Dr. Deepa Sharma	Vice Chancellor	
2	Dr. Vatsala Tomar	Coordinator IQAC	
3	Dr. Lalchand Singh	Dean Admission	
4	Dr. Manu Singh	Dean Law	
5	Dr. A.K. Chaurhan	Dean SST	
06	Dr. Sujit Kumar Dahi	Principal - Ayurved	
7	Dr. Milind Pandey	Dean, Pharmacy	
8	Dr. Satish	HOD - BNYS	
9	Dr. Suresh Malik	Dean SoSA	
10	Dr. Anshu Teotra	HOD - SoAH	
11	Dr. Mukesh Kumar	Dean Allied	
11	Dr. Vineet Kumar	Dean SCM	
12	Ms. Mansi Aggarwal	Assist. Prof (SOPS)	
14	Dr. Sarita Goswami	Dean Education	
15	Dr. Masood Aslam	Dean HM	
16	Dr. V.S. Patil	Dean / Phys. Edu.	
17	Dr. Rajbir Singh	Dean SoS	
18	Dr. Navneet Sharma	Dean SLs	
19	Dr. Pankaj Singh	Dean - SET	
20	Mrs. Asha Yadav	Principal Nursing	
21	Dr. A.K. Mishra	D-Dean	
22	Archana Jain	HOD CSE, SET	

2/10/95

Venue: Conference Hall, Block-A

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MINUTES OF MEETING

IQAC MEETING NO. 21

DATE: 01.10.2024

TIME: 10:30 AM

VENUE: B-Block Conference Room

A meeting of IQAC was convened under the Chairmanship of respected Vice-Chancellor Mam, Dr. Deepa Sharma, at the above mentioned date and time. The meeting was attended by Coordinator of IQAC, IQAC members and management representative Mr. Amit Bansal. A copy of the attendance is attached at the end of the proceedings for reference.

AGENDA NO. 1

Compilation of Data of last academic session as per the NAAC Criteria to maintain the records of quality mandate pertaining to:

1. Criteria 1: Curriculum Enrichment
Dr. Suraj Malik and Dr. Salman Khan are advised to start the compilation of this criteria and share the update in next review meeting.
2. Criteria 2: Teaching, Learning & Evaluation
Mrs. Archana Jain and Dr. Deepak Sidhu are advised to start the compilation of this criteria and share the update in next review meeting.
3. Criteria 3: Research, Innovation and Extension
Dr. Ankur Gupta and R&D Cell are advised to start the compilation of this criteria and share the update in next review meeting.
4. Criteria 4: Infrastructure and Learning resources
Mr. Akshay Raj has been informed to start the compilation of this criteria and share the update in next review meeting.
5. Criteria 5: Student Support & Progression
Dr. Neeraj Sharma, Dr. V.S. Patial and Mr. Gaurav Rai are advised to start the compilation of this criteria and share the update in next review meeting.



6. Criteria 6: Governance, Leadership and Management
Dr. Mukta Sharma and Dr. Vineet Kaushik are advised to start the compilation of this criteria and share the update in next review meeting.
7. Criteria 7: Institutional values and Best Practices
Dr. Vatsala Tomar is advised to start the compilation of this criteria and share the update in next review meeting.

AGENDA NO. 2

Discussion on Centralized Activities to be conducted under IQAC for the session 2024-25.

RESOLUTION: IQAC must collect the Activity calender from different Schools and Colleges pertaining to the activities that are to be conducted at University level. Apart from this the activity calender of IQAC must also be prepared for the ongoing session and to be submitted to VC Office at the earliest.

AGENDA NO. 3

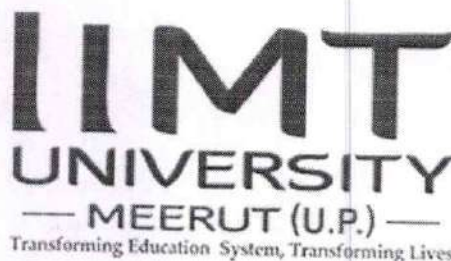
Discussion on School wise Activities to be conducted for the session 2024-25.

RESOLUTION: All the Deans of all Schools and Colleges are in the process of finalizing their activity calenders for the ongoing session with Dean of Activities and Co-Curricular Affairs.

AGENDA NO. 4

Discussion on FDP, Seminars, Conferences and Workshops conduction by various constituent Schools and Colleges of IIMTU.

RESOLUTION: IQAC coordinator has to collect a feedback from all Schools and Colleges towards the conduction of the above mentioned activities in the form of a tentative schedule. IQAC has to ensure that only those conferences will be deemed valid whose proceedings are published in either Scopus or Springer indexing. More than one Department can collaborate in organization of such events.



AGENDA NO. 5

MoU Updating in the Schools and Colleges (New as well as Old).

RESOLUTION: Active MoU's, collaborations and Industry tie ups are mandatory for each school/college. This must be validated by proper certifications by the Industry for any Training session etc.

AGENDA NO. 6

Professional Body Memberships for all Schools and Colleges.

RESOLUTION: These memberships are already in place for all schools and colleges. IQAC has to collect a feedback on the renewal status of these memberships and present before the chair in next review meeting.

AGENDA NO. 7

Industry Collaborations for all Schools and Colleges.

RESOLUTION: It is mandatory for all Schools and Colleges. IQAC must ensure its compliance.

AGENDA NO. 8

Organization of Tech Fest, Youth Fest and Sports Fest at National Level.

RESOLUTION: The feedback in this regard is to be taken from Dean of Activities and Co-Curricular Affairs and presented before the chair in next review meeting.

AGENDA NO. 9

Deeksharambh 2024 Report Compilation.

RESOLUTION: This has been completed by the Deeksharambh committee and submitted to VC Office.



AGENDA NO. 10

Feedback System Timely implementation for:

1. Students: to be taken care by Criteria 1 incharges.
2. Parents: to be taken care by Criteria 1 incharges.
3. Teaching Staff: to be taken care by Dr. Vatsala
4. Non-teaching Staff: to be taken care by Dr. Vatsala
5. Industry and Employers: to be taken care by Mr. Surendra Chauhan
6. Alumni: to be taken care by Dr. Pooja Sharma

AGENDA NO. 11

MOOCs Active Local Chapter has been declared mandatory by UP Higher Education.

RESOLUTION: This practice is well in place since 2018. IIMTU has been declared mentor institute for guiding other HEI's in implementation of MOOCs.

AGENDA NO. 12

2 Industry Experts inputs and suggestions are made essential for BOS.

RESOLUTION: This has already been implemented while conduction of BoS for the ongoing session.

AGENDA NO. 13

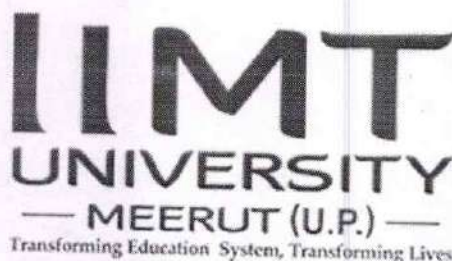
Implementation of Value Added Courses (VAC).

RESOLUTION: This has been successfully implemented in all Schools and Colleges.

AGENDA NO. 14

Implementation of Indian Knowledge System (IKS).

RESOLUTION: This has been successfully implemented in all Schools and Colleges.



AGENDA NO. 15

Sanskrit Certification for all students.

RESOLUTION: This has been successfully implemented in all Schools and Colleges. It is an initiative of IIMTU for preservation of ancient Indian languages.

AGENDA NO. 16

PhD thesis updating on Shodhganga made essential requirement for becoming a PhD Supervisor in addition to all prior eligibility criteria.

RESOLUTION: This has been successfully implemented by PhD Cell of the University.

Director, IQAC



Chairperson, IQAC



Copy to:

1. Hon'ble Vice Chancellor
2. All the Members of IQAC
3. Dean Research
4. Training Officer
5. Placement Officer
6. Dean Student Welfare

IQAC Meeting



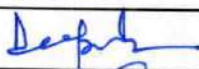
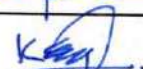

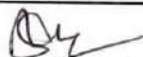

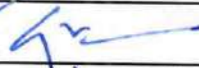


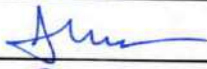



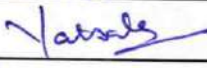


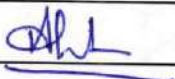
Timing: 10.30 a.m.

Date: 01-10-2024

Venu: Seminar Hall (R&D) Block-B, Ground Floor

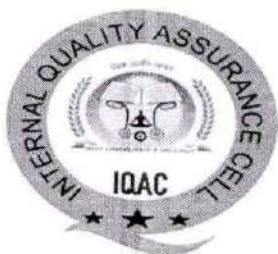
Agenda: *list is attached herein*

Attendance Sheet

Sl.No.	Name	Designation/Department	Signature
1	Dr. Deepa Sharma	Vice-Chancellor	
2.	Amit Bansal	Mgmt. Representative	
3.	Dr. Deepak Kumar	COE	
4.	Kuldeep Singh	Head - SET (I-year)	
5.	Dr. Mukta Sharma	Dy Dean SOLST	
6.	Dr. Sarita Gogoi	Dean Education	
7.	Dr. Neeraj Sharma	Dean. Soc. Welf.	
8.	Gaurav Rai	SBT	
9.	Suwendu Chakraborty	Placement	
10.	Dr. Salman Khan	SLS	
11.	Dr. Ankur Gupta	GOC SA	
12.	Dr. Priyanka Rana	SCM	
13.	Dr. Vineet Kaushik	SCM	
14.	Dr. V. S. Patil	Dean / Phy Edu	
15.	Dr. Vatsala Tomar	Coordinator IDA C/SLS	
16.	Archana Saini	CSE, SET	
17.	Dr. Suraj Malik	Lo CSA	
18.	Dr. Ahtshamuddin Ansari	HOD - LAW	



IIMT University, Meerut		
IQAC 2024-2025		
Meeting No. 21		
Sr. No.	Agenda	Status
1	Compilation of Data of last academic session as per the NAAC Criteria to maintain the records of quality mandate pertaining to:	
	Criteria 1	
	Criteria 2	
	Criteria 3	
	Criteria 4	
	Criteria 5	
	Criteria 6	
	Criteria 7	
2	Discussion on Centralized Activities to be conducted under IQAC for the session 2024-25	
3	Discussion on School wise Activities to be conducted for the session 2024-25	
4	Discussion on FDP, Seminars, Conferences and Workshops conduction by various constituent Schools and Colleges of IIMTU.	
5	MoU Updating in the Schools and Colleges (New as well as Old)	
6	Professional Body Memberships for all Schools and Colleges	
7	Industry Collaborations for all Schools and Colleges	
8	Organization of Tech Fest, Youth Fest and Sports Fest at National Level.	
9	Deeksharambh 2024 Report Compilation	
10	Feedback System Timely implementation for:	
	Students	
	Parents	
	Teaching Staff	
	Non-teaching Staff	
	Industry and Employers	



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11	MOOCs Active Local Chapter has been declared mandatory by UP Higher Education.	
12	2 Industry Experts inputs and suggestions are made essential for BOS.	
13	Implementation of Value Added Courses (VAC)	
14	Implementation of Indian Knowledge System (IKS)	
15	Sanskrit Certification for all students	
16	PhD thesis updating on Shodhganga made essential requirement for becoming a PhD Supervisor in addition to all prior eligibility criteria.	
17	Any Other Agenda by the Approval of the Chair.	

Dr. Vatsala Tomar
Coordinator, IQAC

